

CABINET MEMBER FOR REGENERATION AND DEVELOPMENT SERVICES

Venue: Training Room, 3rd Floor, **Date:** Monday, 2nd March, 2009
Bailey House,
Rawmarsh Road,
Rotherham. S60 1TD

Time: 10.30 a.m.

A G E N D A

1. To determine if the following matters are to be considered under the categories suggested, in accordance with Part I of Schedule 12A to the Local Government Act 1972 (as amended March 2006).
2. To determine any item which the Chairman is of the opinion should be considered later in the agenda as a matter of urgency.
3. Minutes of the meeting of the Tourism Forum - Joint meeting with Barnsley - held on 27th January, 2009. (copy attached) (Pages 1 - 8)
 - to receive the minutes.
4. Licensed Craft Markets. (report attached) (Pages 9 - 10)
Robin Lambert, General Markets Manager, to report.
 - to report on applications for the operation of Farmer/Craft Markets within the Borough.
5. Fairs - Charges Review. (report attached) (Pages 11 - 13)
Robin Lambert, General Markets Manager, to report.
 - to consider revised charges for fairs.
6. Culture and Leisure Services - Fees and Charges 2009/2010. (report attached) (Pages 14 - 39)
Marie Hayes, Events & Promotions Service Manager, to report.
 - to consider proposed fees and charges.
7. Wellgate North Residents' Parking Scheme - Public Consultation. (report attached) (Pages 40 - 55)
Ken Wheat, Transportation Unit Manager, to report.
 - to inform the outcome of consultation.
8. Town Centre Spaces - Applications for Mobile Catering Units (report attached) (Pages 56 - 67)
Bernadette Rushton, Assistant Town Centre Manager, to report
 - to consider applications for Mobile Catering Units

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**TOURISM FORUM
JOINT MEETING WITH BARNESLEY HELD AT
CANNON HALL, CAWTHORNE, BARNESLEY
Tuesday, 27th January, 2009**

Present:-

Joanne Edley	Tourism Manager
Jayne Oates	Tourism Assistant
Grace Rogerson	Dearne Valley College
Kevin Saville	Carlton Park Hotel
Matthew Beck	Magna Science Adventure Centre
Brett Ainsworth	Delinquent Dogs
Frederic Parmentier	Ibis, Rotherham
Joan Binns	Business Link Yorkshire
Natalie Haynes	Holiday Inn, Rotherham-Sheffield
Tracy Tennant	Holiday Inn, Rotherham-Sheffield
Brian King	Rotherham District Civic Society
Stuart Reaney	Chesterfield Canal Partnership
Alistair Farr	Rotherham MBC
Steve Blackburn	Wentworth Castle
Paul Johnson	Wentworth Castle Gardens
Yvonne Pennington	Barnsley/Rotherham Chamber
Caroline Wilson	Yorkshire South Tourism
Kim Bellis	Tropical Butterfly House
James Dane	Tropical Butterfly House
Terry Ellin	SY Transport Museum
Hazel Ellin	SY Transport Museum
Anne Untisz	Culture Barnsley
Ann Gosse	Director of Development
Francis Hindle	Brooklands Hotel
Christophe Gitton	Tankersley Manor Hotel
Geoffrey Hutchinson	Maurice Dobson museum
Lynn Dunning	Barnsley MBC
Jane Galvin	Barnsley MBC
Nicolette O'Mahony	Dog & Partridge
Maureen Harrison	Pennine Barnsley
John Wigfield	Cubley Hall
Les Ford	Trans Pennine Trail
David Brown	Woodland View Caravans
Gloria Brown	Woodland View Caravans
Steven Gray	Grey's Coaches
Johnathan Darosa	Wortley Hall
Rocky Howard	Rocky's Western Trail Adventure
Ken Worboys	Carr House Accommodation

Apologies were received from:-

Peter Keary	Best Western Elton Hotel
Christine Thomas	Rotherham College
Pat Dyson	Talbot Lane & All Saints Centres
George Trow	Rotherham College
Rebecca Foster	Maltby Comprehensive School
Malcolm Godfrey	Wath Golf Club
Richard Jones	Yorkshire South Tourism
David Bliss	Rotherham Minster
Anthony Barber-Lomax	Fitzwilliam (Wentworth) Estates
Sam Brooks	Laughton-en-le-Morthen Parish Council
Anne Grayson	RiDO
Elaine Humphries	Friends of Clifton Park
Marie Hayes	Events and Promotions Service Manager
Tom Waldron Lynch	Hellaby Hall Hotel
Rachael Bannister	Magna Science Adventure Centre
Julie Williamson	Dearne Valley College
Andrea Punshon	Dog & Partridge
Whiston Parish Council	
Orgreave Parish Council	
Frank Hodgekiss	
Mary Herbert	Victoria Jubilee Museum
Les Herbert	Victoria Jubilee Museum
Derek Bayliss	Wortley Top Forge
Tom Horsfield	Pot House Hamlet
Ian Kingsnorth	South Yorkshire Aircraft Museum

108. ARRIVAL

Forum members were welcomed by Museum staff and shown to the Spencer Wing.

109. TOUR OF CANNON HALL

Forum members were invited on a tour of Cannon Hall led by Museum staff.

Museum staff were on hand to answer any questions.

110. REFRESHMENTS/YOUR CHANCE TO MEET OTHER BUSINESSES

Attendees were invited to enjoy the refreshments which had been provided by Barnsley MBC.

111. WELCOME AND INTRODUCTIONS

Joanne Edley, RMBC Tourism Manager, welcomed members to the first joint Tourism Forum between Rotherham and Barnsley and thanked Anne

Untisz, Barnsley MBC for booking the venue.

It was pointed out there was a slight change in the agenda and new copies distributed to members.

Anne Untisz, explained some housekeeping rules of the venue.

112. GUEST SPEAKER:- ROTHERHAM/BARNSELY CHAMBER - YVONNE PENNINGTON

Yvonne Pennington from the Rotherham/Barnsley Chamber thanked the organisers for the great turnout.

An explanation was given about the work of the Chamber and members were urged to refer to their packs given out at the start of the meeting.

It was explained that the role of the Chamber is to:

- Help raise and maintain a profile in the area.
- Tailor advice to the type of business due to different needs.
- Advise on a range of issues including training, HR, compliancy issues and legal expenses.

It was reported that last year's Business Awards held in both Rotherham and Sheffield in October were very successful and helped raise businesses profiles.

113. YORKSHIRE SOUTH TOURISM UPDATE - CAROLINE WILSON

Caroline Wilson, YST, updated on the following:

Business Tourism

- Magna & Hellaby Hall are attending Confex (24-26 February) to act as stand partners.
- Yes project will be showcased at Confex with the Doncaster College ICT project
- A new conference guide will be launched at Confex.
- SY Business Magazine will promote business and tourism in SY.

Ambassador Scheme

The scheme has already launched in Sheffield & Doncaster. A meeting is still to take place with Barnsley/Rotherham Chamber, RCAT and Dearne Valley College.

PR

Advertising equivalent spend 2.9m since April 08 against a total budget of £48,000

Leisure

- YST recently attended Dublin Holiday World to increase profile of area. Only one of 3 UK destinations to attend.
- Guestlink V3 is being launched on 5th February. Training will be available on 26th and 27th February at Cent @ Magna or The Circle Training Centre, Sheffield.
- Best of Britain Show in March in London.
- Bolton Great Days Out Fair, 7th March.
- York Pass scheme – working with VisitYork to promote SY attractions when they launch the 6 day pass from 1st April. We are the first ATP to work with the scheme. The aim is to encourage York visitors to explore some of the regions other attractions. 8 venues have expressed an interest or signed up to the scheme. Matthew Beck (Magna) pointed out that attractions will be able to claim half the admittance fee back. Magna and the Tropical Butterfly House indicated they had signed up to the scheme.

Priorities for YST

YST would like to consult with businesses about their priorities for the coming year (form attached).

Yorkshire Tourism Network

From 1st April the Yorkshire Tourism Network will be rolling out a joint partnership scheme to all tourism businesses. This will be based on the scheme which has run in South Yorkshire for the last 18 months. More details will be released shortly.

Visitor Research

The latest results from the Yorkshire Visitor Survey (up to November 2008) are available at www.yorkshiretouristboard.net

Destination Imagery

YST requested some updated high resolution imagery on Barnsley and Rotherham to aid them in promoting the destinations to both leisure and business tourism visitors. Needed for guides, websites and press releases.

Training Opportunities

- Marketing in a Downturn Workshop – 3rd February 10.30am- 1.30pm at Wortley Hall – cost £15.
- Maximising Food Profits – Free for one person per organisation (details attached).
- Venue Meeting for Business Tourism Partners at Mosborough Hall on Thursday.

General

- Yorkshire South Book is now available to all accommodation partners of Yorkshire South to put in hotel lobbies/bedrooms. Rotherham TIC also has copies for guest accommodation to collect copies.
- Yorkshire South Website to be re-skinned – new version should be ready for April 09. Better SEO.

- UK School Trips website if you want to promote your venue to school parties.

114. **WENTWORTH CASTLE - STEVE BLACKBOURN**

Steve Blackbourn gave the following update on Wentworth Castle:

Last year was the 2nd year open to the public and a good Christmas for 2008.

First stage of the restoration is complete. It was reported that the lottery bid for a second kitchen garden had been turned down.

2009

- Children's play areas opening in May and more events being held such as the Cancer Research run.
- Plans to develop a niche market for outdoor theatre with 2 events already planned.
- Restoration of the kitchen garden planned with Yorkshire Forward developing a scheme to secure funding and sponsorship.
- A lottery bid is in place to develop/restore a potting shed, museum, terrace, the access to the South lawn, the gun room, coach house and offices.
- Currently working in partnership with Northern College.
- It is hoped that the new plans will allow larger scale events/parties/weddings to be held here.

115. **REVIEW OF TOURISM IN YORKSHIRE AND JOINT WORKING WITH OTHER AREAS**

Joanne Edley reported to the members that the content of the Business Plan for Yorkshire had not yet been completed.

It was reported that area partnerships are to continue and Yorkshire South will continue to promote business tourism.

Ann Gosse, Director of Development, commented that Yorkshire South would be leading on events by using events to stimulate new tourism and retain current tourism.

Joanne Edley reported that VisitBritain would be launching their new strategy for 2009-13 on 11th February in London.

A workshop had been arranged on 18th March at Cannon Hall for volunteers and facilities that wished to be involved in Heritage Open Days September 2009. Joanne Edley RMBC and Tina Wood BMBC would be receiving the information soon and will send out for people to attend.

Matthew Beck (Magna) commented that the York Pass will become a Yorkshire Pass in 2010 and encouraged attractions to take part. It was

also highlighted that accommodation providers could also help promote/sell the pass.

Joanne Edley commented that she had expressed an interest in selling the pass in the Rotherham TIC. Kim Bellis (Tropical Butterfly House) commented that she had already signed up to the scheme.

116. CLIFTON PARK DEVELOPMENTS - ALISTAIR FARR, ROTHERHAM MBC

Alistair Farr, Rotherham MBC, gave a presentation to the Forum members about the current restoration of Clifton Park. Information was presented on:

- The history of the park.
- 4.5m is to be invested in the restoration of the park over the next 6 months.
- The water play area is to be the main feature and will be fully accessible and free to all.
- The rock garden is to be restored with a stream, pool, new seating and flower beds and will be a potential venue for events.
- The Memorial gardens will now have a dedicated team of gardeners on site.
- The bandstand will be fully restored and will again be used for performances.
- The garden building which is currently dilapidated will be re-built with an indoor room with good access to an outdoor walled garden.
- Tree felling to give visitors better views.
- Work is due to be completed by September 2009.
- Further information can be found at www.rotherham.gov.uk/clifton.

117. BUSINESS LINK UPDATE - JOAN BINNS

Joan Binns discussed the work of Business link and explained that the 4 Business Links have now come together to form one which covers the whole of Yorkshire and the Humber providing impartial help and advice to businesses.

It was reported that business can get information via fact sheets, the website and news sheets which are sent out weekly.

Business Link also provide a programme of workshops and seminars which cover a variety of topics.

New funding streams are available and businesses are encouraged to contact Business Link advisors before going ahead with any plans to make sure funding is available otherwise the scheme may not be eligible for external funding if it has already started.

Help and support is available for coping with the economic downturn as well as financial planning for the next 2-3 years.

Funding is also available for businesses in rural areas. Contact Chris Franklin at Business Link for more information.

118. UPDATES FROM TOURISM FORUM MEMBERS

Wortley Hall is currently updating its ballroom.

Dearne Valley College is developing it's Foundation Degrees in tourism and business. Support from local business would be welcomed.

The Tropical Butterfly House will again be hosting the Enchanted Fairy Forest after a very successful event last year.

Magna are to convert all day tickets into annual passes when purchased in February. They will be hosting more all night dance events and smarter marketing through their new website with events listings and ticket sales going live. He gave an update on the redevelopment of RCAT and the Magna Campus.

Delinquent Dogs reported they have currently 20 days of shows booked in with a 4 day show at Easter.

Barnsley MBC reported on a current lottery bid to build a new museum and archive facility in the Town Hall – A decision is to be made on 24th March. A lift will also be installed in Cannon Hall to improve accessibility as part of DDA funding.

John Wigfield commented that the Tourism Forum had been a positive meeting.

The South Yorkshire Transport Museum reported that they are currently taking booking for visits – including educational visits, which are free.

Carlton Park Hotel updated Forum Members on the progress of the hotel after the fire in 2008. The hotel is due to re-open on 1st March and will include a new extension.

Barnsley MBC reported on a new signature brand including a new website (BarnsleyLive). 2 new hotels opening this year (Ramada Encore, open 5 February, and Premier Inn, a new hotel for the Town Centre). The new Cultural Events Programme for 2009/10 was outlined, which will launch with the opening of The Civic on March 5th, marketing will commence with a 16 page insert in the Chronicle this will be produced 3 times a year to promote attractions, events and accommodation plus extra print for distributing nationally.

Joanne Edley reported on Heritage Open day workshops on 18th March for both Rotherham and Barnsley businesses. For more information contact Joanne or Tina at Barnsley.

Sheffield Hallam University have students willing to carry out Destination Management and market research consultancy work. Contact Joanne for further details. Voucher scheme for Hotels with Co-op foods loyalty scheme – waiting for details.

Park Inn hotel in Wath is due to open Autumn 2009.

119. QUESTION AND ANSWER SESSION/COMMENTS AND FEEDBACK

Wortley Hall raised the question as to whether there would be a downside to the increase in bedspace, and whether building hotels on motorway junctions would deter people coming into Barnsley.

Barnsley MBC commented that they had 300 additional bedrooms coming online. There would also be more investment in new events to attract visitors and joint marketing to retain motorway visitors.

Joanne Edley commented that Rotherham had recently had an accommodation report carried out which states there is only room for an extra 80 bedrooms in the town and this has been allocated to the town centre hotel which is part of the Renaissance Project.

120. DATE, TIME AND VENUE FOR THE NEXT MEETING

To be confirmed.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:-	Cabinet Member for Regeneration and Development Services
2.	Date:-	2nd March 2009
3.	Title:-	Licensed Craft Markets
4.	Directorate:-	Environment & Development Services

5. Summary

To report on applications for the operation of Farmer/Craft Markets within the Borough.

6. Recommendations

That approval is granted for the operation of Farmers/Craft type markets as itemised in section 7.

7. Proposals and Details

Applications have been received or are expected for the following Farmers/Craft events in 2009 :-

New Events

- Chesterfield Canal Trust Festival 23rd & 24th May 2009 at Kiveton Park. 12 Canal enthusiast themed stalls to support Trust Festival. £25.00 Licence fee.
- Thrybergh Country Park Christmas Extravaganza 6th December 2009. Partnership operation with Culture & Leisure Services. Shared Income.

Existing Events

- Victoria Park Rawmarsh - Easter and August Bank Holiday Markets – Partnership operation with Culture & Leisure Services. Previously held at Thrybergh Country Park. Shared Income.
- Maltby Town Council Christmas Market 29th November 2009. £25.00 Licence fee.
- Wentworth Garden Centre Victorian Market 2nd & 3rd December 2009. £25.00 Licence fee per day.
- Rother Valley family fun weekend. Partnership operation with Culture & Leisure Services. Shared Income.
- Clifton Park Christmas Festival - date to be confirmed. Partnership operation with Culture & Leisure Services. Shared Income.
- Whiston Parish Council Christmas Craft Market -date to be confirmed. £25.00 Licence fee.

8. Finance

Income from these events is likely to be in the order of £1,000 to Markets Service.

9. Risks and Uncertainties

Any risks associated with these events are considered to be minimal.

10. Policy and Performance Agenda Implications

The operation of these events is in line with markets department service objectives and will contribute to the council's corporate priorities of Alive, Achieving and Proud along with the crosscutting theme of Sustainable Development.

11. Background Papers and Consultation

Discussions have taken place with all applicants and Culture & Leisure Service.

Contact Name: Robin Lambert, Markets General Manager, 6956,
robin.lambert@rotherham.gov.uk.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:-	Cabinet Member for Regeneration and Development Services
2.	Date:-	2nd March 2009
3.	Title:-	Fairs - Charges Review
4.	Directorate:-	Environment & Development Services

5. Summary

To report on the annual review of Fairs Charges in accordance with audit requirements.

- Wath Bonfire Ground.
- Thurcroft Recreation Ground
- Spring Fair Herringthorpe Playing Fields.
- Kimberworth St. Pauls Fields.
- Thornhill Recreation Ground.
- Clifton Park.
- Rawmarsh Victoria Park.
- Dinnington Lordens Hill.
- Maltby Craggs
- Rotherham Show

6. Recommendations

That 2.0% per annum increases be approved as itemised in section 7. effective from 1st April 2009.

7. Proposals and Details

At a meeting held on the 4th February 2009 Showmen raised concerns over their increasing operating costs and falling attendance. Although they recognise that an increase in rent is inevitable, showmen have requested that increases are kept to a minimum, and that no increase be placed on the fairs in Clifton Park and Herringthorpe Playing Fields.

An increase in rent of 2.0% per annum is proposed on the following fairs, raising charges for each fair as follows:

- Wath Bonfire Ground increase from £170.60 per day to £174.00
- Thurcroft Recreation Ground increase from £73.00 per day to £74.50
- Kimberworth St. Pauls Fields increase from £82.50 per day to £84.20
- Thornhill Recreation Ground increase from £175.00 per day to £178.50
- Rawmarsh Victoria Park increase from £203.00 per day to £207.00
- Dinnington Lordens Hill increase from £61.00 per day to £62.25
- Maltby Craggs increase from £ 105.14 per day to £110.80
- Greasborough Recreation Ground increase from £175.00 per day to £178.50
- Rotherham Show increase of 2.00% on all equipment charges.

Charges on the following fairs to be maintained at 2008 level

- Spring Fair Herringthorpe Playing Fields no increase proposed, the rate to change from a fixed £10,294 to a daily rate of £1,715.70. Application has been made for a reduction of operating days from 6 to 4. Potentially reducing income by £3,431.20
- Clifton Park no increase proposed, both fairs for 2009 cancelled due to park refurbishment works. Reducing income by £3,328.00

8. Finance

Fairs income will be reduced by £6,759.20 due to the cancelled fairs in Clifton Park and reduced operating days of the Spring fair. This will be partially offset through two new fairs at Thornhill Recreation Ground and Greasborough Recreation Ground generating new income of £1428.00. RMBC management costs for all these events are minimal.

9. Risks and Uncertainties

With any increase in operating costs there is a risk that the fair may no longer be financial viable. This risk is considered to be minimal.

10. Policy and Performance Agenda Implications

The provision of fairs for recreation and leisure is in line with the councils' corporate priorities of Achieving, Alive and Proud along with the crosscutting theme of Fairness.

11. Background Papers and Consultation

A Meeting took place on 4th February 2009 between the Markets Management and Showmen.

Contact Name: Robin Lambert, Markets General Manager, 6956,
robin.lambert@rotherham.gov.uk.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	Cabinet Member for Regeneration and Development Services
2.	Date:	2nd March 2009
3.	Title:	Culture and Leisure Services: Fees and Charges 2009/10
4.	Directorate:	Environment and Development Services

5. Summary

The report outlines the annual review of Culture and Leisure fees and charges for 2009/10.

6. Recommendations

6.1 That the fees and charges set out at Appendix A be approved.

7. Proposals and Details

The annual review of fees and charges for Culture and Leisure has recently taken place in line with the Service's Pricing Policy adopted in 2005. As advised by Corporate Finance most charges have been increased by at least 2%. Where charges remain the same this is because either increasing a price would incur additional costs (e.g. for changing ticket/photocopying machines) or where managers feel that an increase would affect customer levels. Where appropriate, charges have been rounded to the nearest 5p or 10p.

It should be noted that several core services still remain essentially free of charge, e.g. public library service, museum service, archives and local studies service and casual access to green spaces and children's play areas. Where there is a charge there is often a concessionary rate and, particularly related to leisure activities, a junior Rothercard rate. Concessionary customers are not restricted to access at off-peak times as is the case in many other local authorities.

The charges for allotments are for financial year 2010/11. This is because allotment holders have to receive 12 months' statutory notice of any increase in line with Allotment Act Legislation. These charges are still well below comparable local authorities and it is the intention to increase them by 10% each year until we reach a comparable rate.

Members should note that, as a result of the redevelopment of Clifton Park, there will be an opportunity for customers to hire high quality meeting and event space in a new Park building and charges for this have been introduced in line with the Clifton Park Business Plan.

Due to the success of a pilot reduction in room hire charges at Maltby Library in 2008/09, which saw a 400% increase in usage on the previous year, it is proposed to roll this out to other Libraries in 2009/10.

The prices for all Sport and Leisure Facilities, including Maltby Sports Centre which is still managed by RMBC, have been agreed in consultation with DC Leisure Management. As part of the PFI contract a number of 'core' prices were identified (e.g. casual swim and badminton), which can only be increased in line with inflation unless the Council agrees otherwise. All price increases have been aligned across both RMBC and DC Leisure facilities and the majority, including non-core prices, have been increased broadly in line with inflation.

The proposed charges are with effect from 1st April, 2009 (25th March, 2009, for Country Parks and 1st September, 2009, for Civic Theatre).

8. Finance

The impact of the charges will be closely monitored to ensure that income targets are being reached and that prices are reviewed throughout the year as demand dictates.

9. Risks and Uncertainties

Where income targets are already stretched decisions have been taken to either leave the charge the same or increase by inflation rate only.

However, activities and services will still offer good value for money. The Council's Culture and Leisure Services were judged as offering Good Value for Money in the Audit Commission's inspection of Culture and Leisure Services.

Service Managers will continue to act on customer feedback when appropriate.

10. Policy and Performance Agenda Implications

Sustainability: The proposals outlined will make a contribution to the sustainability of the service.

Corporate Priorities: The services/activities provided meet the Council priorities of Rotherham Alive, Rotherham Achieving, Rotherham Learning and Rotherham Proud.

11. Background Papers and Consultation

The charges have been developed in consultation with the Director of Culture and Leisure and Service Managers across the Service.

Appendix A – Proposed Fees and Charges 2009/10.

Appendix B – Fees and Charges Front Sheet 2009/10.

Contact Name: Marie Hayes, Events and Promotions Service Manager, 01709 334246, marie.hayes@rotherham.gov.uk.

CULTURE AND LEISURE

APPENDIX A

PROPOSED FEES AND CHARGES FOR 2009/2010

SERVICE: CULTURAL SERVICES

Activity	2008/09 Full	2008/09 Conc./Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc./Rothercard
ARTS CENTRE				
ROOM HIRE (non-vatable unless hired for sporting activity)				
(Block book 12 meetings in one calendar year and get 12th free Mon-Fri between 5 pm and 10 pm)				
Meeting Room 1 Hire (Category C) (Mon-Fri 9.00 a.m.-5.00 p.m.) per hour	£14.70	£9.65	£15.00	£9.75
Meeting Room 1 Hire (Category C) (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday) per hour	£17.20	£11.20	£17.55	£11.40
Meeting Room 2 Hire (Category B) (Mon. to Fri. 9 a.m.-5 p.m.) per hour	£22.25	£14.50	£22.70	£14.75
Meeting Room 2 Hire (Category B) (Mon. to Fri. 5 p.m.-10 p.m.) and all day Saturday per hour	£26.05	£16.95	£26.55	£17.25
Art Studio Hire (Mon-Fri 9.00 a.m. - 5.00 p.m.) per hour	£22.60	£14.75	£23.05	£15.00
Art Studio Hire (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday) per hour	£27.10	£17.70	£27.65	£18.00
Studio as Meeting Room (Mon-Fri 9.00 a.m. - 5.00 p.m.) per hour (Category C)	£14.70	£9.65	£15.00	£9.75
Studio as Meeting Room (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday) per hour (Category C)	£17.25	£11.25	£17.60	£11.45
Studio Theatre Hire for non-performance work (Mon-Fri 9.00 a.m. - 5.00 p.m.) per hour	£38.85	£25.30	£39.65	£25.80
Studio Theatre Hire for non-performance work (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday) per hour	£43.90	£28.55	£44.80	£29.10
Studio Theatre Hire for performances inclusive of FOH Manager, Steward, Box Office, Technician, basic lighting and sound rigs (3 hours free use for Get In and Rehearsal) per performance	£226.15	£174.55	£230.60	£178.05
Sunday performances by arrangement	£393.30	£296.15	£401.15	£302.05
Cafe Hire (meeting space only capacity as Mtg Room 1)	£15.20	£9.95	£17.55	£11.40
Licensing applications	Cost plus 20%	N/A	Cost plus 20%	Cost plus 20%
Entrance Foyer Display Facilities per day	£10.10	£6.60	£10.30	£6.70

SERVICE: CULTURAL SERVICES

Activity	2008/09 Full	2008/09 Conc./Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc./Rothercard
<u>STAFFING COSTS</u>				
Charges per hour or part hour made to all Societies for Sunday use, get-in and/or rehearsal:				
First 8 hours (one member of staff, additional staff extra)	£32.90	N/A	£33.55	£33.55
Over 8 hours (one member of staff, additional staff extra)	£40.20	N/A	£41.00	£41.00
Additional staff	£13.30	N/A	£13.55	£13.55
Charge per hour or part hour made to all Societies for weekday use, get-in and/or rehearsal:				
First 8 hours (one member of staff, additional staff extra)	£20.10	N/A	£20.50	£20.50
Over 8 hours (one member of staff, additional staff extra)	£23.75	N/A	£24.25	£24.25
Additional staff (relief staff at this rate only)	£7.35	N/A	£7.50	£7.50
Front of House/Stage Manager/Technicians/Crew (for non-performances) per hour each	£16.40	£10.70	£16.75	£10.90
Stewards, Box Office staff, Security staff (for non-performances) per hour each	£12.95	£8.40	£13.20	£8.55
<u>DEPOSITS/CANCELLATIONS</u>				
Deposit for Hirers	25%	N/A	25%	25%
Cancellation Fee for all spaces except room bookings:				
In Week of Event	100%	N/A	100%	100%
Within a Month	80%	N/A	80%	80%
Cancellation of Room Bookings:				
Charge for room booking cancelled on day	100%	N/A	100%	100%
Charge for room booking cancelled within the week	80%	N/A	80%	80%
Charge for room booking cancelled within the month	50%	N/A	50%	50%
<u>EQUIPMENT</u>				
Basic Sound Rig (Main Hall) per hour (2 speakers, mixing desk, speakers on stand, 1 x mic on stand)	£16.45	£10.75	£16.80	£10.95
Basic Lighting Rig (Main Hall) per hour (4 colour wash pre-set, 4 x open white profiles from front rig)	£16.45	£10.75	£16.80	£10.95
Slide Projector, Stand and Screen per hour	£5.45	£3.50	£5.55	£3.55
Overhead Projector per hour	£4.80	£3.15	£4.90	£3.20
Overhead Projector full day (9 a.m.-5 p.m.)	£11.25	N/A	£11.50	£11.50
Flip Chart Stand (including pad) per session	£7.50	N/A	£7.65	£7.65
Television and Video per hour	£5.45	£3.50	£5.55	N/A
Hire of Steinway Piano (Arts Centre <u>only</u>) per performance	£33.50	£21.80	£34.15	£22.25
Piano Tuning	At cost + 10%	N/A	At cost + 10%	At cost + 10%
Kiln Firing (Studio) per firing	£20.30	£13.20	£20.70	£13.45
<u>Equipment Specials for use in Arts Centre only</u>				
Revox Reel to Reel per session	£14.40	£9.35	£14.70	£9.55
Dat Machine/C.D./M.D./Cassette per session	£40.10	£20.25	£40.90	£20.65

SERVICE: CULTURAL SERVICES

Activity	2008/09 Full	2008/09 Conc./Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc./Rothercard
Electric Piano per session	£40.10	£20.25	£40.90	£20.65
Porta Studio per session	£34.70	£22.60	£35.40	£23.05
Strobe (Jumbo) per session	£14.40	£9.35	£14.70	£9.55
Strobe (Mega Star) per session	£17.95	£11.80	£18.30	£12.05
Mirror Ball per session	£17.45	£11.30	£17.80	£11.55
Radio Microphones per session	£16.15	£10.55	£16.45	£10.75
Smoke/Haze Machine per session	£13.70	£8.95	£13.95	£9.15
Smoke/Haze Machine fluid as required	At cost + 10%	N/A	At cost + 10%	At cost + 10%
Gaffer Tape per roll	£10.90	£8.35	£11.10	£8.50
Microphones per session	£9.40	£5.55	£9.60	£6.25
6 way Pyro System per session	£8.40	£5.55	£8.55	£5.55
Pyro Cartridges	At cost + 10%	N/A	At cost + 10%	At cost + 10%
Headset System FOH/Backstage per session	£15.00	£9.80	£15.30	£10.00
SPX50 Multi FX (reverbs, etc.) per session	£15.00	£9.80	£15.30	£10.00
Bass Digital Delay per session	£15.00	£9.80	£15.30	£10.00
Monitors/foldback (x 2) one mix per hour	£2.65	N/A	£2.70	£2.70
White cyc per session	£32.95	N/A	£33.60	£33.60
Small White Screen (approx. 16 x 7 ft) per hour	£2.65	N/A	£2.70	£2.70
Gel (per lamp)	£0.40	N/A	£0.40	£0.40
Gobo (per lamp)	£1.65	N/A	£1.70	£1.70
Epsom T1000 projector hire plus DVD player (per 3 hour session)	N/A	N/A	£40.50	£26.35
Epsom T1000 projector hire plus DVD player (9 hrs or less over 3 days)	N/A	N/A	£76.00	£49.40
BOX OFFICE/MARKETING				
Ticket Printing per ticket	£0.18	£0.13	£0.19	£0.14
Posting Tickets	£0.50	N/A	£0.50	£0.50
Booking fee for credit/debit card transactions	£0.50	N/A	£0.50	£0.50
Box Office Service - all events at Arts Centre must sell tickets through Arts Centre Box Office	13% commission	7% commission	13% commission	7% commission
Publicity & Promotion of Booked Events at request of hirer per advert minimum (inc. design, advert space and handling charge)	£40.00	N/A	£41.00	£41.00
Mail-out charge (per letter)	£0.62	£0.52	£0.63	£0.53
Distribution fee for professional companies per 1000	£18.25	N/A	£18.60	£18.60
STORAGE (non-vatable)				
Storage Charge (for equipment, scenery, costumes, materials, etc.) per day per 10m ²	£28.60	£18.65	£29.15	£19.00
Storage Charge (cupboard space per cupboard) per annum	£31.05	N/A	£31.65	£31.65
MISCELLANEOUS				
PAT Test per item	N/A	N/A	£3.50	£3.50
Commission of Sales (Art/Craft Works)	15% prof./amateur	N/A	15% prof./amateur	15% prof./amateur
Performing Rights Society Recharge per night - where RMBC makes returns	On application Quarterly in arrears	N/A	On application Quarterly in arrears	On application Quarterly in arrears

SERVICE: CULTURAL SERVICES

Activity	2008/09 Full	2008/09 Conc./Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc./Rothercard
Workshops/Holiday Activities/Masterclass (non-vatable)	Variable to at least cover costs + 10%	N/A	Variable to at least cover costs + 10%	Variable to at least cover costs
COMMUNITY ARTS (non-vatable)				
Workshops/Holiday Activities/Masterclasses	Variable to at least cover costs + 10%	N/A	Variable to at least cover costs + 10%	N/A
THEATRE (1st September 2009-31st August 2010)				
THEATRE HIRE (non-vatable)				
Theatre Hire per night (10% discount on week's hire) 6 pm-10.30 pm Mon-Sat (2 crew, 1 duty manager, 1 box office)	£459.50	£363.50	£468.70	£370.75
Theatre Hire per night 6pm-10.30 pm Sunday (2 crew, 1 duty manager, 1 box office)	£691.25	£524.05	£705.00	£534.55
Additional Matinee or other day hire	£345.95	£272.20	£352.85	£277.65
Theatre hire per night 6-10pm for rehearsals (2 crew only)	£379.95	£289.20	£387.55	£295.00
Hire by out of Borough societies per night (10% discount on week's hire)	£560.50	N/A	£571.70	£571.70
Additional Matinee or other day hire (out of Borough societies)	Price on application	N/A	Price on application	Price on application
Non-performance hire (for meetings, etc.) (3 hours) (excludes events requiring staffing)	£98.25	£63.90	£100.20	£65.20
Commercial Hire	Negotiable	N/A	Negotiable	Negotiable
Annexe Rehearsal Rooms per 4 hour session each room (double rate on Sundays)	£49.20	£32.00	£50.20	£32.65
Hire of Café	On application	N/A	On application	On application
Bar Extensions	N/A	N/A	£39.65	£39.65
Hire of Bar	On application	N/A	On application	On application
STAFFING COSTS				
Additional 'relief' staff (if required and available) per hour Mon-Sat.	£15.70	£10.25	£16.00	£10.45
Additional 'relief' staff per hour (Sunday)	£19.05	£12.40	£19.45	£12.65
Charge per hour or part hour made to all Societies for Sunday use, get-in and rehearsal: (2 members of staff only, additional staff extra)	£41.20	N/A	£42.00	£42.00
Charge per hour or part hour made to all Societies for weekday use, get-in and rehearsal: (Mon-Fri 9 am-5 pm) (2 members of staff only, additional staff extra)	£23.20	N/A	£23.65	£23.65
Additional staff per hour	£15.70	£10.25	£16.00	£10.45

SERVICE: CULTURAL SERVICES

Activity	2008/09 Full	2008/09 Conc./Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc./Rothercard
Staff FOH, stage manager, technician, etc., per person per hour	£17.75	N/A	£18.10	£18.10
Call-out Charge	£39.85	N/A	£40.65	£40.65
Specialist staff as speakers/enablers (staff going out)(non-vatable) per hour	£25.50	N/A	£26.00	£26.00
<u>DEPOSITS/CANCELLATIONS</u>				
Deposit for Hirers	25%	N/A	25%	25%
Cancellation Fee:				
In Week of Event	100%	N/A	100%	100%
Within a Month	80%	N/A	80%	80%
<u>EQUIPMENT</u>				
Hire of Yamaha Piano	£28.20	£18.30	£28.75	£18.65
Piano Tuning	At cost + 10%	N/A	At cost + 10%	At cost + 10%
Follow Spots (compulsory for most shows) per hour/per operator	£10.20	£7.70	£10.40	£7.85
Mirror Ball per week	£16.70	£10.85	£17.05	£11.05
U.V. Lamps per week	£16.10	£10.50	£16.40	£10.70
Strobe per week	£16.10	£10.50	£16.40	£10.70
Draping	£81.15	N/A	£82.75	£82.75
Hire of Fancy Drapes per week	£38.60	N/A	£39.35	£39.35
Repair of Drapes	Variable to include cost of replacement	N/A	Variable to include cost of replacement	Variable to include cost of replacement
Replacement of drapes if damaged beyond repair	cost of replacement	N/A	cost of replacement	cost of replacement
Fibre Optic Star Cloth	£12.45 per day £62.40 per week	N/A N/A	£12.70 per day £63.65 per week	£12.70 per day £63.65 per week
Smoke Machine per day	£14.70	£9.60	£15.00	£9.80
Smoke or Haze Machine Fluid as required	At cost + 10%	N/A	At cost + 10%	At cost + 10%
Smoke Machine per week	£69.45	£45.10	£70.85	£46.06
Haze Machine per day	£14.75	£9.60	£15.05	£9.80
Haze Machine per week	£69.45	£45.10	£70.85	£46.05
Rope Light per week	£28.45	N/A	£29.00	£29.00
Wipe Track (2 available) per day	£11.35	N/A	£11.60	£11.60
Radio Microphone per day	£17.35	£11.20	£17.70	£11.40
Gaffer Tape per roll	£11.15	£6.40	£11.35	£6.55
Pyrotechnic Detonator System per week	£28.70	N/A	£29.25	£29.25
Orchestra Pit/Forestage	£40.20	N/A	£41.00	£41.00
Set up/installation of externally hired equipment per hour	£17.75	N/A	£18.10	£18.10

SERVICE: CULTURAL SERVICES

Activity	2008/09 Full	2008/09 Conc./Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc./Rothercard
<u>BOX OFFICE/MARKETING</u>				
Publicity & Promotion of Booked Events at request of hirer per advert minimum (inc. design, advert space)	£40.00	N/A	£41.00	£41.00
Mail-out charge (per letter)	£0.62	£0.52	£0.63	£0.53
Distribution fee for professional companies per 1000	£18.25	N/A	£18.60	£18.60
Booking fee for credit/debit card transactions	£0.50	N/A	£0.50	£0.50
Ticket Printing per ticket	£0.18	£0.13	£0.19	£0.14
Posting Tickets	£0.50	N/A	£0.50	£0.50
Ticket commission	17%	7%	17%	7%
Ticket commission where theatre sells all tickets	10%	5%	10%	£0.40 per ticket
<u>STORAGE (non-vatable)</u>				
Storage Charge (for equipment, scenery, costumes, materials, etc.) per day per 10m ²	£28.60	£18.60	£29.15	£19.00
<u>MISCELLANEOUS</u>				
PAT Test per item	N/A	N/A	£3.50	£3.50
Performing Rights Society Licence (where RMBC makes returns)	On application charged quarterly in arrears	N/A	On application charged Quarterly in arrears	On application charged Quarterly in arrears
Assisted Visits to the Theatre (Schools and Specialist Groups) outside Rotherham Borough & private schools non-vatable	£59.10	£39.35	£60.30	£40.15
Workshops/Holiday Activities/Masterclasses	Variable to at least cover costs + 10%	N/A	Variable to at least cover costs + 10%	Variable to at least cover costs
Shops - Mark up	Variable	N/A	Variable	Variable
Merchandising	Plus 15-20%	N/A	Plus 15-20%	Plus 15-20%
<u>CLIFTON PARK MUSEUM, YORK AND LANCASTER REGIMENTAL MUSEUM & ART GALLERY ROOM HIRE (non-vatable)</u>				
Hire of Museum (Special Conditions apply)	On application	N/A	On application	On application
Courtyard Hire (Category B) during normal Museum public opening hours (Mon-Thurs) per hour	£22.25	£14.50	£22.70	£14.75
Courtyard Hire (Category B) (Mon. to Thurs. 9 a.m. - 10 a.m.) per hour	£22.25 + caretaking cost	£14.50 + caretaking cost	£22.70 + caretaking cost	£14.75 + caretaking cost
Courtyard Hire (Category B) Fridays 9 a.m. - 4.30 p.m. per hour	£22.25 + caretaking cost	£14.50 + caretaking cost	£22.70 + caretaking cost	£14.75 + caretaking cost
Courtyard Hire (Category B) outside normal public opening hours 5 p.m. - 10 p.m.	£26.05 + caretaking cost	£16.95 + caretaking cost	£26.60 + caretaking cost	£17.30 + caretaking cost
Caretaking cost per hour	£12.50	N/A	£12.75	£12.75
Courtyard Hire to non RMBC organisations (same criteria as RMBC except hou	minimum £25.00	N/A	Minimum £25.00	Minimum £25.00

SERVICE: CULTURAL SERVICES

Activity	2008/09 Full	2008/09 Conc./Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc./Rothercard
Cancellation of Room Bookings:				
Charge for room booking cancelled on day	100%	N/A	100%	100%
Charge for room booking cancelled within the week	80%	N/A	80%	80%
Charge for room booking cancelled within the month	50%	N/A	50%	50%
Licensing applications	Cost plus 20%	N/A	Cost plus 20%	Cost plus 20%
Slide Projector, Stand and Screen per hour	£5.50	£3.50	£5.55	£5.55
Overhead Projector per hour	£4.80	£3.15	£4.90	£4.90
Overhead Projector full day (9 a.m.-5 p.m.)	£11.30	N/A	£11.50	£11.50
Flip Chart Stand (including pad) per session	£7.50	N/A	£7.65	£7.65
Television and Video per hour	£5.50	£3.50	£5.55	£5.55
Powerpoint Projector per hour	£5.60	N/A	£5.55	£5.55
Powerpoint Projector full day 9 am - 5 pm	£15.50	N/A	£15.85	£15.85
Laptop per hour	£5.60	N/A	£5.55	£5.55
Laptop full day 9 am - 5 pm	£15.50	N/A	£15.85	£15.85
BOX OFFICE/MARKETING				
Ticket Printing per ticket	£0.18	£0.13	£0.19	£0.14
Posting Tickets	£0.50	N/A	£0.50	£0.50
Box Office Service - all events at Museum must sell tickets through Museum	13% commission	7% commission	13% commission	7% commission
Publicity & Promotion of Booked Events at request of hirer per advert minimum (inc. design, advert space and handling charge)	£40.25	N/A	£41.00	£41.00
Mail-out charge (per letter)	£0.62	£0.52	£0.63	£0.53
STORAGE (non-vatable)				
Storage Charge (for equipment, scenery, costumes, materials, etc.) per day per 10m ²	£28.65	£18.70	£29.15	£19.00
Object Loans (Special conditions apply) (non-vatable)				
Per Item up to 4 excl. delivery	£6.60	N/A	£6.75	£6.75
Per Item up to 4 excl. delivery Rotherham LEA Schools only	Free	N/A	Free	Free
5-6 Items inclusive excl. delivery	£30.50	N/A	£31.20	£31.20
5-6 Items inclusive excl. delivery Rotherham LEA Schools only	Free	N/A	Free	Free
Reminiscence Box excl. delivery	£11.70	N/A	£12.00	£12.00
Curriculum Themed Boxes	£30.50	N/A	£31.20	£31.20
Curriculum Themed Boxes Rotherham LEA Schools only	Free	N/A	Free	Free
Display Cases	Price by negotiation		Price by negotiation	Price by negotiation
Transport of Display Cases	to at least	N/A	to at least	to at least
Installation of Display Cases	cover costs		cover costs	cover costs
Display Boards	Price on application	N/A	Price on application	Price on application
Object Identification/Research Enquiries*:				
In person up to 1hour	Free	N/A	Free	Free
Over 1 hour in person (inclusive of postage & photocopies) per hour	£17.40	N/A	£17.75	£17.75

SERVICE: CULTURAL SERVICES

Activity	2008/09 Full	2008/09 Conc./Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc./Rothercard
Research enquiries by post up to half an hour	£12.75	N/A	£13.00	£13.00
Research enquiries by post per hour or part thereof	£23.75	N/A	£24.00	£24.00
Photocopies by staff*:				
A3 Black and White	£0.50	N/A	£0.50	£0.50
A4 Black and White	£0.30	N/A	£0.30	£0.30
Digital Copies - Photos*:				
Black & White on photo paper	£1.15	N/A	£1.20	£1.20
Colour on photo paper	£1.65	N/A	£1.70	£1.70
Digital Copies - Other*:				
Black & White Paper	£0.65	N/A	£0.70	£0.70
Colour Paper	£0.95	N/A	£1.00	£1.00
Handling Charge - postal & telephone orders	£2.30	N/A	£3.00	£3.00
Photo Quality Copies*:				
A5 Black & White/Colour	£4.60	N/A	£4.70	£4.70
A4 Black & White/Colour	£6.60	N/A	£6.70	£6.70
Photographic Digital Files Standard*:				
Each File (Standard)	£2.00	N/A	£2.05	£2.05
Each File (Standard if 5 files ordered)	£1.75	N/A	£1.80	£1.80
Photo editing if non-standard requirements (per 15 minutes)	£5.70	N/A	£5.80	£5.80
Reproduction Fee:				
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme 1 transmission	£10.25	N/A	£10.35	£10.35
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, all languages or world, 1 programme, unlimited use	£20.50	N/A	£20.60	£20.60
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, 1 transmission	£20.50	N/A	£20.60	£20.60
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, unlimited use	£51.25	N/A	£51.35	£51.35
Commercial websites (one off licence fee)	N/A	N/A	£75.00	£75.00
Transparency Reproduction Fee*: Special Images				
Photography by request	On application	N/A	On application	On application
GENERAL				
Assisted Visits from Rotherham LEA Schools to Museums (non-VAT)	Free (+ cost of material where appropriate)	N/A	Free (+ cost of material where appropriate)	Free (+ cost of material where appropriate)
Assisted Visits from schools outside RMBC LEA and grant maintained independent schools (non-VAT)	Price on application	N/A	Price on application	Price on application

SERVICE: CULTURAL SERVICES

Activity	2008/09 Full	2008/09 Conc./Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc./Rothercard
Specialist staff as enablers (staff going out) to schools, colleges, etc., within Rotherham Metropolitan Borough (non-VAT)	£22.50	N/A	£24.00	£24.00
Specialist staff as enablers (staff going out) to schools, colleges, etc., outside Rotherham Metropolitan Borough per hour (non-VAT)	£35.50 + travel exp.	N/A	£37.50 + travel exp.	£37.50 + travel exp.
Fees for Consultancy Work*:				
Unskilled staff per day	£59.75	N/A	£60.95	£60.95
Skilled staff per day	£179.75	N/A	£183.35	£183.35
Professional staff per day	£418.15	N/A	£426.50	£426.50
Talk by staff/Guided Tours (non-VAT) (up to 2 hours including preparation)	Minimum of £35.75	N/A	Minimum of £36.00	Minimum of £36.00
Workshops/Holiday Activities/Masterclasses	Variable to a least cover costs + 10%	Variable to at least cover costs	Variable to a least cover costs + 10%	Variable to at least cover costs
Commission on Sales (Art/Craft/Exhibits)	Min.20% prof./amateur	N/A	Min. 20% prof./amateur	Min. 20% prof./amateur
Hire of Display Space (Craft Case)	£40.00	N/A	£40.00	N/A
Hire of Display Space (Corridor Wall)	£40.00	N/A	£40.00	N/A
Shops - Mark-up	33%-100%	N/A	33%-100%	33%-100%
Art Gallery				
Art Gallery Hire (special conditions apply) (Category B) during normal gallery public opening hours (Monday to Saturday)	£22.25	£14.50	£22.70	£14.75
Art Gallery Hire (special conditions apply) (Category B) outside normal opening hours	£26.00	£16.95	£26.60 + caretaking cost	£17.30 + caretaking cost
Cancellation of Room Bookings:				
Charge for room bookings cancelled on day	100%	N/A	100%	100%
Charge for room bookings cancelled within the week	80%	N/A	80%	80%
Charge for room bookings cancelled within the month	50%	N/A	50%	50%
Slide Projector, Stand and Screen per hour	£5.50	£3.50	£5.55	£5.55
Overhead Projector per hour	£4.80	£3.15	£4.90	£4.90
Overhead Projector full day (9 a.m.-5 p.m.)	£11.30	N/A	£11.50	£11.50
Flip Chart Stand (including pad) per session	£7.50	N/A	£7.65	£7.65
Television and Video per hour	£5.50	£3.45	£5.55	£5.55
Powerpoint Projector per hour	£5.60	N/A	£5.55	£5.55
Powerpoint Projector full day 9 am - 5 pm	£15.50	N/A	£15.85	£15.85
Laptop per hour	£5.60	N/A	£5.55	£5.55
Laptop full day 9 am - 5 pm	£15.50	N/A	£15.85	£15.85
Hospitality/Refreshments	On application	N/A	On application	On application
LIBRARIES AND INFORMATION SERVICES				
Books (non-vatable)				
Overdue Charges per day open (Under 16s and over 60s exempt)	£0.12	N/A	£0.15	£0.15
Overdue Charges maximum (Under 16s and over 60s exempt)	£5.00	N/A	£6.00	£6.00

SERVICE: CULTURAL SERVICES

Activity	2008/09 Full	2008/09 Conc./Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc./Rothercard
Talking Books (non-vatable)				
Hire Charges per week or part	Free	N/A	Free	Free
Overdue per day per title (Under 16s and over 60s exempt)	£0.12	N/A	£0.15	£0.15
Overdue Charges maximum (Under 16s and over 60s exempt)	£5.00	N/A	£6.00	£6.00
Compact Discs*				
Hire Charges per week or part	£0.75	£0.50	£0.75	£0.50
Overdue Charges per day open	£0.30	N/A	£0.30	£0.30
Overdue Charges maximum	£7.50	N/A	£7.50	£7.50
Video & DVDs:*				
Feature Films hire per 2 days	£2.00	£1.30	£2.00	£1.30
Feature Films Overdue per day	£1.70	N/A	£1.70	£1.70
Central Library Intermediate Band hire per week	£1.00	£0.75	£1.00	£0.75
Community Lib. Intermediate Band hire per week	£1.00	£0.75	£1.00	£0.75
Intermediate Band Overdue per day	£0.70	N/A	£0.85	£0.85
Educational & Other hire per week	£0.50	£0.25	£0.50	£0.25
Educational & Other Overdue per day	£0.12	N/A	£0.15	£0.15
Overdue Notices (under 16s & over 60s exempt): (non-vat)				
Community Library Services	£0.40	N/A	£0.50	£0.50
Mobiles & D.G.H.	£0.40	N/A	£0.50	£0.50
Reservations (non-vat)				
Non-books per item	£0.60	N/A	£0.60	£0.60
Inter-Library Loans	£3.00	N/A	£4.00	£4.00
Lost & Irreparably Damaged Books, etc.: (non-vat)				
Lost books/non-books - a suitable replacement copy provided by the borrower may be accepted as a replacement				
Books where price known in stock less than 2 years	100%	N/A	100%	100%
Books where price known in stock more than 2 years	50%	N/A	50%	50%
Lost/Irreparably Damaged Talking Book (non-vatable)				
CD version	£50.00	N/A	£50.00	£50.00
Cassette version	£40.00	N/A	£40.00	£40.00
CD-Roms, Compact Discs & Videos:				
In stock up to 1 year	100%	N/A	100%	100%
In stock over 1 year	50%	N/A	50%	50%
If price not known, use these as average prices:				
ANF hardback	£21.65	N/A	£21.65	£21.65
ANF paperback	£14.05	N/A	£14.05	£14.05
AF hardback	£17.30	N/A	£17.30	£17.30
Junior	£9.75	N/A	£9.75	£9.75
Popular paperback	£7.35	N/A	£7.35	£7.35
Paperpack junior	£4.30	N/A	£4.30	£4.30
Compact Discs	£12.60	N/A	£12.60	£12.60

SERVICE: CULTURAL SERVICES

Activity	2008/09 Full	2008/09 Conc./Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc./Rothercard
CD-Roms and Videos	Refer to Snr. Librarian	N/A	Refer to Snr. Librarian	Refer to Snr. Librarian
DVDs	£15.75	N/A	£15.75	£15.75
Minor Damage: (non-vat)				
Books - rebinding ANF	£8.40	N/A	£8.40	£8.40
Books - rebinding AF	£8.40	N/A	£8.40	£8.40
Books - rebinding Junior	£8.40	N/A	£8.40	£8.40
Books - minor damage	£1.10	N/A	£1.10	£1.10
C.D.s Broken Box	£0.50	N/A	£0.50	£0.50
C.D.s Lost Leaflet	£2.15	N/A	£2.15	£2.15
Video Broken Box	£0.50	N/A	£0.50	£0.50
Non-books minor damage minimum replacement	£1.10	N/A	£1.10	£1.10
Lost Bibliomondo Tickets: (non-vat)	£1.05	N/A	£1.05	£1.05
Discarded Library Books (staff may use their discretion) to charge more for any item if necessary) (non-VAT):				
Children's	£0.50	N/A	£0.50	£0.50
AF hardback	£0.65	N/A	£0.65	£0.65
ANF	£1.05	N/A	£1.05	£1.05
or % original price whichever is greatest	15%	N/A	15%	15%
Paperbacks	£0.30	N/A	£0.30	£0.30
Discarded Compact Discs (discretion to increase)	£2.10	N/A	£2.10	£2.10
Discarded Videos (discretion to increase)	£3.15	N/A	£3.15	£3.15
Coin-op Photocopying:*				
A4 (Central Lending Library)	£0.10	N/A	£0.10	£0.10
A3 (Central Lending Library)	£0.30	N/A	£0.30	£0.30
Coin-op Photocopying Colour:*				
A4	£1.35	N/A	£1.40	£1.40
A3	£2.00	N/A	£2.05	£2.05
Copies from microfilm*	£0.40	N/A	£0.45	£0.45
Photocopies - Community Libraries:*				
A4	£0.10	N/A	£0.10	£0.10
A3	£0.30	N/A	£0.30	£0.30
Visibility - Charge for Braille Material (non-Vat):				
Individuals	Free	Free	Free	Free
Private Companies/Council Departments per sheet	£1.00 first sheet 60p subsequent sheets	N/A	£1.10 first sheet 65p subsequent sheets	£1.10 first sheet 65p subsequent sheets
Hire of Rooms (Wath) (non-VAT):				
In opening hours per hour	£22.25	£14.50	£7.50	£7.50
Outside opening hours	Hourly rate + caretaking	N/A	Hourly rate + caretaking	Hourly rate + caretaking
Hire of Rooms Maltby (Maltby only) (non-VAT):				
In opening hours per hour	£7.50	£7.50	£7.50	£7.50
Outside opening hours	Hourly rate + caretaking	N/A	Hourly rate + caretaking	Hourly rate + caretaking

SERVICE: CULTURAL SERVICES

Activity	2008/09 Full	2008/09 Conc./Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc./Rothercard
Hire of Rooms (Swinton) (non-VAT):				
In opening hours per hour	£14.70	£9.65	£7.50	£7.50
Outside opening hours	Hourly rate + caretaking	N/A	Hourly rate + caretaking	Hourly rate + caretaking
Other Branches (non-VAT):				
In opening hours per hour	£7.75	£5.05	£7.50	£7.50
Outside opening hours	Hourly rate + caretaking	N/A	Hourly rate + caretaking	Hourly rate + caretaking
Display Cases (AC & BLs)*:				
Promotional Displays per month (insurance)	£11.20	N/A	£11.30	£11.30
Promotional Displays per week	£2.80	N/A	£2.90	£2.90
Commercial	Negotiable	N/A	Negotiable	Negotiable
IT Facilities:*				
Paper copies Black & White per copy (up to 10 copies)	£0.10	£0.05	£0.10	£0.05
Paper copies Colour (All)	£0.30	£0.20	£0.30	£0.20
Internet user per hour/half hour	Free	N/A	Free	Free
IT support material	£2.20	£1.40	£2.20	£1.40
Use of ICT Centres (non-VAT):				
Band A (libraries that can accommodate 12+ learners)	£22.40 per session	N/A	£22.40 per session	£22.40 per session
Band B (libraries that can accommodate 6-11 learners)	£11.20 per session	N/A	£11.20 per session	£11.20 per session
Band C libraries that can accommodate up to 6 learners)	£5.60 per session	N/A	£5.60 per session	£5.60 per session
Information Services:*				
List of companies per company name/detailed list per company name	£0.10 - £0.25	N/A	£0.10 - £0.30	£0.10 - £0.30
Printouts from locally held (per company)	£0.25	N/A	£0.30	£0.30
Printouts from British Standards (per copy)	£0.40	N/A	£0.45	£0.45
Companies House Searches	Company House Charge plus £1.10 handling charge	N/A	Company House Charge plus £1.15 handling charge	Company House Charge plus £1.15 handling charge
British Standards	Voucher Charge plus £1.10 handling charge	N/A	Voucher Charge plus £1.15 handling charge	Voucher Charge plus £1.15 handling charge
Microfilm/Reader Printer	£0.40	N/A	£0.45	£0.45
FAX Messages:*				
UK outgoing per A4 page	£1.00	N/A	£1.00	£1.00
Plus handling charge	Free	N/A	Free	Free
UK incoming per A4 page	£0.50	N/A	£0.50	£0.50
Rest of World	£2.00 first sheet	N/A	£2.00 first sheet	£2.00 first sheet
	£1.00 subsequent sheets	N/A	£1.00 subsequent sheets	£1.00 subsequent sheets
ARCHIVES & LOCAL STUDIES				
Photocopies* - by staff				
A4 Black & White	£0.30	N/A	£0.30	£0.30
A3 Black & White	£0.50	N/A	£0.50	£0.50
A4 Colour	£1.60	N/A	£1.60	£1.60
A3 Colour	£2.40	N/A	£2.40	£2.40

SERVICE: CULTURAL SERVICES

Activity	2008/09 Full	2008/09 Conc./Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc./Rothercard
Copies from microfilm/microfiche*:				
A4 Black & White	£0.40	N/A	£0.40	£0.40
A3 Black & White	£0.60	N/A	£0.60	£0.60
Digital Copies - Maps & Aerial Photos*				
Black & White	£0.65	N/A	£0.70	£0.70
Colour	£0.95	N/A	£1.00	£1.00
Digital Copies - Other*				
Printouts on People's Network (black & white up to 10 copies)	£0.10	£0.05	£0.10	£0.05
Paper copies Colour (All)	£0.30	£0.20	£0.30	£0.20
Internet user per hour/half hour	Free	N/A	Free	Free
IT support material	£2.20	£1.40	£2.20	£1.40
Viewfinder Copies* (if ordered from Clifton Park Museum or Community Libraries handling charge applies)				
Black & White A4 normal	£0.60	N/A	£0.60	£0.60
Black & White A4 normal, 5 copies	£2.75	N/A	£2.75	£2.75
Colour A4 normal	£1.10	N/A	£1.15	£1.15
Photographic Digital Files Standard*				
Each File (standard 1-4 JPEG files ordered)	£2.00	N/A	£2.00	£2.00
Each File (standard 5+ JPEG files ordered)	£1.75	N/A	£1.80	£1.80
Photo files on CD-Rom	N/A	N/A	£1.00	£1.00
Photo editing if non-standard requirements (per 15 minutes)	£5.70	N/A	£6.00	£6.00
Photo Quality copies*				
6" x 4"	£4.60	N/A	£4.70	£4.70
7" x 5"	£5.10	N/A	£5.10	£5.10
8" x 6"	£5.60	N/A	£5.70	£5.70
10" x 8"	£6.10	N/A	£6.20	£6.20
12" x 10"	£6.60	N/A	£6.70	£6.70
Reproduction Fee*				
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme 1 transmission	£10.25	N/A	£10.35	£10.35
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, all languages or world, 1 programme, unlimited use	£20.50	N/A	£20.60	£20.60
Scholarly/educational/non-profit making websites (one off licence fee)	N/A	N/A	£25.00	£25.00
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, 1 transmission	£20.50	N/A	£20.60	£20.60
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, unlimited use	£51.25	N/A	£51.35	£51.35
Commercial websites, secondary page: each year of web licence	£20.50	N/A	N/A	N/A
Commercial websites (one off licence fee)	N/A	N/A	£75.00	£75.00

SERVICE: CULTURAL SERVICES

Activity	2008/09 Full	2008/09 Conc./Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc./Rothercard
Handling Charge* - Postal & Telephone orders	£3.00	N/A	£3.00	£3.00
Research				
Research up to half an hour	£12.75	N/A	£13.00	£13.00
Research per hour or part hour thereafter	£23.75	N/A	£24.00	£24.00
Talk by staff (non-vat) (up to 2 hours including preparation)	£35.75	N/A	Minimum £36.00	Minimum £36.00
EXHIBITIONS, TECHNICAL & CONSERVATION UNIT				
Design, construction and advisory work carried out within Culture and Leisure: Materials	At cost + 30% handling charge	N/A	At cost + 30% handling charge	At cost + 30% handling charge
Hired Equipment	At cost + 30%	N/A	At cost + 30%	At cost + 30%
Use of Hired Van	£52.20 - £81.20 plus fuel + 30%	N/A	At cost + fuel + 30%	At cost + fuel + 30%
Design, construction and advisory work carried out outside Culture and Leisure but within RMBC: Materials	At cost + 10%	N/A	At cost + 10%	At cost + 10%
Hired Equipment	At cost + 10%	N/A	At cost + 10%	At cost + 10%
Use of Hired Van	£52.20 - £81.20 plus fuel + 10%	N/A	At cost + fuel + 30%	At cost + fuel + 30%
Staffing costs per person per hour	£22.80 + exp.	N/A	£22.80 + exp.	£22.80 + exp.
Rockingham Road Show:				
Hire of Gas Kiln per day	£17.45 + gas	N/A	£30.00 + gas	£30.00 + gas
Gas Costs per day (dependent on no. of firings)	£34.80 - £69.60	N/A	At cost + 30%	At cost + 30%
Cost of pots (dependent on size)	£1.80 - £3.50	N/A	£1.80 - £3.50	£1.80 - £3.50
Cost of Van per day	£52.20 + fuel	N/A	At cost + fuel + 30%	At cost + fuel + 30%
Staffing costs per person per hour (N.B. minimum 3 staff for Health and Safety requirements)	£22.80	N/A	£22.80	£22.80
Set up of Interactive Touch Screen Computers per hour	£23.25 + transport	N/A	£23.25 + transport	£23.25 + transport
Supervision of Interactive Touch Screen Computers per hour	£22.80	N/A	£22.80	£22.80

CULTURE AND LEISURE

PROPOSED FEES AND CHARGES FOR 2009/2010

APPENDIX A

SERVICE: LEISURE AND GREEN SPACES

Activity	2008/09 Full	2008/09 Conc/Rothercard	2008/09 Jnr. Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc/Rothercard	Proposed 09/10 Jnr. Rothercard
ALLOTMENTS (applicable from 2010/11)						
Site per acre	£180.50	N/A	N/A	£198.50	£198.50	N/A
Plot (plus water rates) - Statutory Site	£18.50	N/A	N/A	£19.85	£19.85	N/A
Plot (plus water rates) - Temporary Site	£18.50	N/A	N/A	£19.85	£19.85	N/A
Tool Shed	£9.50	N/A	N/A	£10.45	£10.45	N/A
BOWLS*						
Season Ticket (April-September)	£58.50	£36.90	£32.20	£60.00	£39.00	£33.00
Season Ticket (October-February)	£29.25	£19.00	£16.10	£30.00	£21.45	£18.15
One Hour	£2.95	£1.90	£1.60	£3.00	£1.95	£1.65
NOVELTY GOLF*						
Novelty Golf	£1.20	£0.80	£0.65	£1.30	£0.80	£0.65
PAVILION HIRE*						
Commercial Hire	On application	On application	N/A	On application	On application	N/A
Canklow/Greenlands Park/Barkers Park Pavilion Room	£25 plus £5.00ph	£25 plus £3.25ph	N/A	£25 plus £5.00ph	£25 plus £3.25ph	N/A
CLIFTON PARK (non-vatable unless hired for sporting activity)						
Clifton Bowls Pavilion per hour	N/A	N/A	N/A	£7.90	£7.90	N/A
Clifton Bowls Pavilion outside normal building operating hours per hour	N/A	N/A	N/A	£7.90 + caretaking cost	£7.90 + caretaking cost	N/A
Clifton Garden Room per hour	N/A	N/A	N/A	£22.70	£22.70	N/A
Clifton Garden Room and Sunspace per hour (Category A)	N/A	N/A	N/A	£30.00	£30.00	N/A
Clifton Garden Room outside normal operating hours per hour	N/A	N/A	N/A	£22.70 + caretaking cost	£22.70 + caretaking cost	N/A
Clifton Garden Room & Sunspace outside normal operating hours per hour	N/A	N/A	N/A	£30.00 + caretaking cost	£30.00 + caretaking cost	N/A
Clifton Garden House Courtyard	N/A	N/A	N/A	On application	On application	N/A
Clifton Garden House Courtyard Marquee per day	N/A	N/A	N/A	£150.00	£150.00	N/A
Caretaking costs outside normal building operation times per hour	N/A	N/A	N/A	£18.00	£18.00	N/A
Giant Chess per half hour*	N/A	N/A	N/A	£1.50	£1.00	£0.85
Petanque per half hour*	N/A	N/A	N/A	£1.50	£1.00	£0.85
Petanque/Bowls/Tennis Raquet/Chess Deposit*	N/A	N/A	N/A	£5.00	£5.00	N/A
PLAYING PITCHES*						
Regular bookings that meet criteria - exempt VAT						
Class "A" Football/Hockey/Rugby/Cricket (incl. Changing & Showering facilities)	£51.40(£43.75 VAT exempt)	N/A	N/A	£52.40(£45.60 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£33.40(£28.43 VAT exempt)	N/A	N/A	£34.00(£29.57 VAT exempt)	N/A
Class "B" Football/Hockey/Rugby (incl. Changing Facilities but no services)	£43.70(£37.19 VAT exempt)	N/A	N/A	£44.60(£38.78 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£28.40(£24.17 VAT exempt)	N/A	N/A	£29.00(£25.22 VAT exempt)	N/A
Class "C" Football/Rugby/Artificial Cricket Wicket (without Changing & Showering facilities)	£39.30(£33.45 VAT exempt)	N/A	N/A	£40.00(£34.79 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£25.15(£21.40 VAT exempt)	N/A	N/A	£26.00(£22.61 VAT exempt)	N/A
Administration Fee (Use of unbooked pitch)	N/A	N/A	N/A	Pitch Fee + £50	Pitch Fee + £32.50	N/A
PITCH AND PUTT*						
Per Round	£2.50	£1.65	£1.40	£2.60	£1.65	£1.40
Deposit on equipment	£5.00	N/A	N/A	£5.00	£5.00	N/A
TENNIS*						
Tennis - Season Ticket (April-September)	£58.50	£36.90	£32.20	£60.00	£39.00	£33.00
Tennis - Season Ticket (October-March)	£29.25	£19.00	£16.10	£30.00	£21.45	£18.15
Per Court, Per Hour	£5.50	£3.60	£3.00	£5.70	£3.70	£3.15

SERVICE: LEISURE AND GREEN SPACES

Activity	2008/09 Full	2008/09 Conc/Rothercard	2008/09 Jnr. Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc/Rothercard	Proposed 09/10 Jnr. Rothercard
CLIFTON PARK PARKING						
Up to 1 hour	£0.30	N/A	N/A	£0.30	£0.30	N/A
Up to 2 hours	£0.60	N/A	N/A	£0.60	£0.60	N/A
Up to 3 hours	£1.00	N/A	N/A	£1.00	£1.00	N/A
Up to 4 hours	£2.00	N/A	N/A	£2.00	£2.00	N/A
Up to 5 hours	£3.00	N/A	N/A	£3.00	£3.00	N/A
All Day	£4.00	N/A	N/A	£4.00	£4.00	N/A
OUTDOOR EVENTS (non-vatable)						
Administration Fee (Events Safety Pack)	£15.00	N/A	N/A	£15.00	£15.00	N/A
Park Hire-Community/Voluntary Grps per hr. per 0.5 Ha or part thereof	£8.00	N/A	N/A	£8.15	£8.15	N/A
Park Hire-Community Groups Approved Public Events	N/A	N/A	N/A	Free on application	Free on application	N/A
Park Hire - Commercial Groups	On application	N/A	N/A	On application	N/A	N/A
Rotherham Show Trade Stands (non-vatable)						
Rotherham Show Trade Stand 5m x 5m	£196.00	N/A	N/A	£200.00	£200.00	N/A
Rotherham Show Trade Stand 7m x 7m	£249.00	N/A	N/A	£254.00	£254.00	N/A
Rotherham Show Trade Stand 10m x 10m	£339.00	N/A	N/A	£345.80	£345.80	N/A
Rotherham Show Trade Stand 15m x 15m	£482.00	N/A	N/A	£491.70	£491.70	N/A
Rotherham Show Trade Stand B Site	£130.00	N/A	N/A	£132.60	£132.60	N/A
Rotherham Show Charity Stand A Site	£79.00	N/A	N/A	£81.00	£81.00	N/A
Rotherham Show Charity Stand B Site	£69.00	N/A	N/A	£70.40	£70.40	N/A
Town Centre Gazebo hire (for town centre events only) per day	N/A	N/A	N/A	£19.40	£19.40	N/A
ROTHERHAM VISITOR CENTRE (non-vatable)						
Window Cancellation Charges:						
21 days or more	£10.00	£10.00	N/A	£10.00	£10.00	N/A
20-14 days	£15.00	£15.00	N/A	£15.00	£15.00	N/A
Less than 13 days	£20.00	£20.00	N/A	£20.00	£20.00	N/A
Credit Card Transactions	£0.50	£0.50	N/A	£0.50	£0.50	N/A
Shops Mark Up	Variable	N/A	N/A	Variable	N/A	N/A
Photocopying:						
A4 per sheet	£0.15	£0.15	N/A	£0.15	£0.15	N/A
A3 per sheet	£0.30	£0.30	N/A	£0.30	£0.30	N/A
Faxing:						
United Kingdom 1st sheet	£1.00	£1.00	N/A	£1.00	£1.00	N/A
United Kingdom 2nd sheet	£0.50 per additional sheet	£0.50 per additional sheet	N/A	£0.50 per additional sheet	£0.50 per additional sheet	N/A
Europe 1st sheet	£2.00	£2.00	N/A	£2.00	£2.00	N/A
Europe 2nd sheet	£1.00 per additional sheet	£1.00 per additional sheet	N/A	£1.00 per additional sheet	£1.00 per additional sheet	N/A
International 1st sheet	£3.00	£3.00	N/A	£3.00	£3.00	N/A
International 2nd sheet	£1.25 per additional sheet	£1.25 per additional sheet	N/A	£1.25 per additional sheet	£1.25 per additional sheet	N/A
Commission on sales	Variable	Variable	N/A	Variable	Variable	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2008/09 Full	2008/09 Conc/Rothercard	2008/09 Jnr. Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc/Rothercard	Proposed 09/10 Jnr. Rothercard
DC LEISURE (Inc. Maltby Sports Centre)						
SWIMMING*						
Main & District Pools - Public Swimming Sessions						
Swim	£3.25	£2.20	£1.80	£3.35	£2.30	£1.85
Under 3 year old swim	Free	Free	N/A	Free	Free	Free
Adult & 3- 5 year old swim	£4.20	N/A	N/A	£4.35	£4.35	N/A
2 Adults and 2 Under 5's (i.e 2nd and subsequent adults pay for under 5's only)	£7.30	N/A	N/A	£7.55	£7.55	N/A
Monthly Swim Pass (Maltby, Aston, Rotherham, Wath)	£25.50	£17.50	N/A	£26.30	£18.05	N/A
Monthly Swim Pass (Rotherham, Aston, Wath) Direct Debit rate	£23.00	£23.00	N/A	£23.70	£23.70	N/A
Family/Couple Swim Pass (Rotherham, Aston, Wath) (direct debit)	N/A	N/A	N/A	£48.00	£48.00	N/A
Individual Annual Swim Pass	£230.00	£175.00	N/A	£237.00	£237.00	£180.00
Family Ticket (2 adults & 2 children)	£9.60	N/A	N/A	£9.90	£9.90	N/A
Link Swim	£2.20	N/A	N/A	£2.30	£2.30	N/A
Holiday Swim Promotion (Juniors)	N/A	£1.00	£0.70	N/A	£1.00	£0.70
POOL HIRE PER HOUR						
Main Pools Aston and Wath	£60.00	N/A	N/A	£62.00	£62.00	N/A
Main Pool Rotherham Leisure Complex	£70.00	N/A	N/A	£72.00	£72.00	N/A
Learner Pool Aston and Wath	£30.00	N/A	N/A	£31.00	£31.00	N/A
Learner Pool Rotherham Leisure Complex	£30.00	N/A	N/A	£31.00	£31.00	N/A
Maltby Sports Centre (RMBC)	£55.00	N/A	N/A	£56.65	£56.65	N/A
School Hire	£61.30	N/A	N/A	£63.00	£63.00	N/A
Birthday Parties District Pools incl. VAT	Price on application	N/A	N/A	Price on application	Price on application	N/A
Inflatable Equipment Hire inc. VAT	£15.50	N/A	N/A	Price on application	Price on application	N/A
Maltby Sports Centre Parties inc. inflatable & VAT	Price on application	N/A	N/A	Price on application	Price on application	N/A
Extra lifeguard Monday - Friday	£11.25	N/A	N/A	£11.50	£11.50	N/A
Extra lifeguard Saturday and Sunday	£16.85	N/A	N/A	£17.20	£17.20	N/A
Extra lifeguard Sun	£16.85	N/A	N/A	£17.20	£17.20	N/A
LEARN TO SWIM/DIVE/WATER POLO (Exempt VAT)						
Adult/Concession/Junior (half hour)	£3.75	£2.50(R/Card only)	N/A	£3.85	£2.60 (R/Cad only)	N/A
Direct Debit	N/A	N/A	N/A	£16.25	£10.84	N/A
Adult/Concession/Junior (3/4 hour)	£4.30	£2.80(R/Card only)	N/A	£4.45	£2.90 (R/Card only)	N/A
Direct Debit	N/A	N/A	N/A	£18.54	£12.05	N/A
Adult/Concession/Junior (one hour)	£4.80	£3.15(R/Card only)	N/A	£4.95	£3.25 (R/Card only)	N/A
Direct Debit	N/A	N/A	N/A	£20.80	£13.70	N/A
Free for guardian to spectate	Free	N/A	N/A	Free	Free	N/A
Learn to Swim Block Payments						
Adult/Concession/Junior (half hour block)	£22.50	£15.00(R/Card only)	N/A	£23.10	£15.60 (R/Card only)	N/A
Adult/ Concession/ Junior (3/4 block) (based on 6 weeks)	£25.80	£16.80(R/Card only)	N/A	£26.70	£17.40 (R/Card only)	N/A
Adult/Concession/Junior (one hour block)	£28.80	£18.90(R/Card only)	N/A	£29.70	£19.50 (R/Card only)	N/A
General Activities Dry*						
Aquafit/Splashdance	£4.00	£2.80	N/A	£4.15	£2.90	N/A
Badminton (per hour per court)	£7.60	£5.10	£4.30	£7.85	£5.25	£4.45
Children's Activities (variable) (exempt VAT)	£1.00	N/A	N/A		Price on application	
Courses -(free entry for guardian to spectate) (exempt VAT) ½ hour	£3.20	£2.65	£1.75	N/A	N/A	N/A
Courses -(free entry for guardian to spectate) (exempt VAT) 1 hour	£3.30	£2.85	£2.05	£3.40	£2.95	£2.15
First Aid Courses (various)	£15.00-£150.00	N/A	N/A	£15.00-£150.00	£15.00-£150.00	N/A
Group exercise class - 30 mins to 1 hour Adult variable (exempt VAT)	£3.50 - £3.90	£2.30 - £2.60	N/A	£3.10 - £4.00	£2.00 - £2.60	N/A
Squash - (40 minutes per court)	£5.30	£3.80	£3.00	£5.45	£3.90	£3.10
Table Tennis per hour	£7.60	£5.10	£4.30	£7.85	£5.25	£4.45
Special Needs Gymnastics	N/A	£1.80	N/A	N/A	£3.00	£2.20
Equipment Hire	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Deposit	£5.00	£3.50	N/A	£5.00	£5.00	N/A
HALL HIRE (non-vat unless hired for sporting activity)						
Main Hall (Rotherham Leisure Complex)	£45.60	N/A	N/A	£46.95	£46.95	N/A
Main Hall (Aston)	£30.40	N/A	N/A	£31.30	£31.30	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2008/09 Full	2008/09 Conc/Rothercard	2008/09 Jnr. Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc/Rothercard	Proposed 09/10 Jnr. Rothercard
Half Hall (Rotherham Leisure Complex)	£22.80	N/A	N/A	£23.50	£23.50	N/A
Half Hall (Aston)	£15.20	N/A	N/A	£15.65	£15.65	N/A
Meeting Room (Rotherham)	£25.00	N/A	N/A	£25.75	£25.75	N/A
Meeting Room (Aston)	£20.00	N/A	N/A	£20.60	£20.60	N/A
Studio Room (Rotherham)	£25.00	N/A	N/A	£25.75	£25.75	N/A
Studio Room (Aston)	£25.00	N/A	N/A	£25.75	£25.75	N/A
Studio Room (Wath)	£20.00	N/A	N/A	£20.60	£20.60	N/A
Birthday Parties	Price on application	N/A	N/A	Price on application	Price on application	N/A
Archery (indoor) club hire of space & equipment	Price on application	N/A	N/A	Price on application	Price on application	N/A
Athletics (indoor) club hire of space	Price on application	N/A	N/A	Price on application	Price on application	N/A
Basketball Club use only	Price on application	N/A	N/A	Price on application	Price on application	N/A
Cricket (indoor) club hire of space & equipment	Price on application	N/A	N/A	Price on application	Price on application	N/A
Gymnastics (monthly direct debit)	N/A	£11.88	£8.54	N/A	£12.25	£8.80
Volleyball (hire of space & equipment)	Price on application	N/A	N/A	Price on application	Price on application	N/A
Cancellation of Room/Hall bookings:						
Charge for room booking cancelled on day	100%	N/A	N/A	100%	100%	N/A
Charge for room booking cancelled within the week	80%	N/A	N/A	80%	80%	N/A
Charge for room booking cancelled within the month	50%	N/A	N/A	50%	50%	N/A
Kinetica Membership*						
Per Session	£4.95	£3.95	N/A	£5.10	£4.05	£2.55
Per Month (direct debit) Rotherham Leisure Complex	£35.00	£28.00	£17.50	£36.00	£28.80	£18.00
Per Month (direct debit) Aston & Wath	£32.00	£25.60	£16.00	£33.00	£26.40	£16.50
Annual (Rotherham Leisure Complex)	£350.00	£280.00	£175.00	£360.00	£288.00	£180.00
Annual (Aston & Wath)	£320.00	£256.00	£160.00	£330.00	£264.00	£165.00
Joint DD Rate (Rotherham Leisure Complex)	£63.00	N/A	N/A	£64.80	£64.80	N/A
Joint DD Rate (Aston & Wath)	£57.60	N/A	N/A	£59.40	£59.40	N/A
Annual Joint (Rotherham Leisure Complex)	£630.00	N/A	N/A	£648.00	£648.00	N/A
Annual Joint (Aston & Wath)	£576.00	N/A	N/A	£594.00	£594.00	N/A
Family DD Rate (Rotherham)	£70.00	N/A	N/A	£72.00	£72.00	N/A
Family DD Rate (Aston & Wath)	£64.00	N/A	N/A	£66.00	£66.00	N/A
Family Annual (Rotherham Leisure Complex)	£700.00	N/A	N/A	£720.00	£720.00	N/A
Family Annual (Aston & Wath)	£640.00	N/A	N/A	£660.00	£660.00	N/A
HERRINGTHORPE ATHLETICS STADIUM*						
Arena Hire full or half day	Price on application	N/A	N/A	Price on application	Price on application	N/A
Athletics	£2.80	£1.95	£1.55	£2.90	£2.00	£1.60
Season Ticket	£86.80	£56.15	£46.00	£86.80	£56.15	£46.00
Season Ticket - Family	£190.00	£125.00	N/A	£190.00	£125.00	£125.00
Season Ticket - Summer (individual only) April to September	N/A	N/A	N/A	£60.00	£41.00	£33.00
Season Ticket - Winter (individual only) October to March	N/A	N/A	N/A	£35.00	£22.00	£18.00
Track Centre Pitch	£76.50	N/A	N/A	£78.80	£78.80	£78.80
Track Centre Pitch with lights	£102.00	N/A	N/A	£105.00	£105.00	£105.00
Admission of athletics/events spectators	N/A	N/A	N/A	£0.75	£0.75	£0.75
Children's Activities (variable) (exempt VAT)	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Walking/Jogging	N/A	N/A	N/A	£1.00	£1.00	£1.00
Multi-sports	N/A	N/A	N/A	N/A	£2.90	£2.10
Rockets	N/A	N/A	N/A	N/A	£2.90	£2.10
Fitness Activities e.g. Yoga/Aerobics	N/A	N/A	N/A	£3.60	£2.35	N/A
Courses	N/A	N/A	£1.75	£3.60	£2.90	£2.10
School Visits (per pupil)	N/A	N/A	N/A	N/A	£1.50	£1.50
Birthday Party	N/A	N/A	N/A	Price on application	Price on application	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2008/09 Full	2008/09 Conc/Rothercard	2008/09 Jnr. Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc/Rothercard	Proposed 09/10 Jnr. Rothercard
Training/Meeting Room (Category D) per hour	N/A	N/A	N/A	£7.90	£7.90	£7.90
Overhead Projector per hour	N/A	N/A	N/A	£4.90	£4.90	£4.90
Flip Chart Stand including Pad per session	N/A	N/A	N/A	£5.85	£5.85	£5.85
Powerpoint Projector per hour	N/A	N/A	N/A	£5.85	£5.85	£5.85
Laptop per hour	N/A	N/A	N/A	£5.85	£5.85	£5.85
Equipment Hire:						
Ropes and Pins per 100m per day	N/A	N/A	N/A	£5.00	£5.00	£5.00
Tables per table per day	N/A	N/A	N/A	£1.50	£1.50	£1.50
Bunting	N/A	N/A	N/A	£0.65	£0.65	£0.65
Loud Hailer per event	N/A	N/A	N/A	£6.00	£6.00	£6.00
Equipment Hire (general items)	N/A	N/A	£1.00	£1.00	£1.00	£1.00
Deposit	N/A	N/A	N/A	£5.00	£3.50	N/A
Cancellation of Room/Hall bookings:						
Charge for room booking cancelled on day	100%	100%	100%	100%	100%	100%
Charge for room booking cancelled within the week	80%	80%	80%	80%	80%	80%
Charge for room booking cancelled within the month	50%	50%	50%	50%	50%	50%
COUNTRY PARKS						
THRYBERGH COUNTRY PARK						
FLY FISHING* (includes car parking fee)						
5 hours (2 fish)	£9.25	£7.35	N/A	£9.50	£7.50	N/A
Full day (4 fish)	£13.00	£10.50	N/A	£13.00	£10.50	N/A
Season Permit (2 fish, 50 visits)	£186.00	£148.80	N/A	£190.00	£152.80	N/A
Season Permit Adult + Child (2 fish, 50 visits, shared catch)	£218.00	N/A	N/A	£222.00	£222.00	N/A
Additional Child on Adult + Child permit (50 visits)	N/A	£33.30	N/A	N/A	£35.30	N/A
Season Permit (2 fish, 30 visits)	£126.00	N/A	N/A	£130.00	£130.00	N/A
Top Up to 30 or 50 visit Season Permit (2 fish, 10 visits)	£43.00	N/A	N/A	£45.00	£45.00	N/A
FLOAT TUBING*						
Season Permit Float Tube Launch	£27.30	N/A	N/A	£30.00	£30.00	N/A
Day Ticket Float Tube Launch	£2.00	N/A	N/A	£2.50	£2.50	N/A
CARAVAN/CAMPING*						
Backpack Tent per night	Pitch Fee £2.80 Plus £1.10 per person	N/A	N/A	Pitch Fee £8.00 Plus £1.20 per person	Pitch Fee £8.00 Plus £1.20 per person	N/A
Family Tent per night	Pitch Fee £6.00 Plus £1.10 (adults) £0.55 (children)	N/A	N/A	Pitch Fee £8.00 Plus £1.20 (adults) £0.60 (children)	Pitch Fee £8.00 Plus £1.20 (adults) £0.60 (children)	N/A
Caravans, trailer tents & motorhomes per unit per night	£9.20 (first 2 people inc + additional persons Child (5-15) £0.55 Over £16 £1.10)	N/A	N/A	Pitch Fee £10.00 (first 2 people inc. + additional persons Child (5-15) £0.60 Over 16 £1.20)	Pitch Fee £10.00 (first 2 people inc. + additional persons Child (5-15) £0.60 Over 16 £1.20)	N/A
Awning	£1.30	N/A	N/A	£1.50	£1.50	N/A
Additional Vehicles per overnight stay	£1.80	N/A	N/A	£2.50	£2.50	N/A
Rally Rate per night	£7.20 plus awnings (no additional charge per person)	N/A	N/A	£8.00 plus awnings (no additional charge per person)	£8.00 plus awnings (no additional charge per person)	N/A
Long Stay (up to 21 days)	Full rate per night	N/A	N/A	Full rate per night	Full rate per night	N/A
OTHER ACTIVITIES						
School Visits (per pupil)	£1.50	N/A	N/A	£1.50	£1.50	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2008/09 Full	2008/09 Conc/Rothercard	2008/09 Jnr. Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc/Rothercard	Proposed 09/10 Jnr. Rothercard
CAR PARKING*						
All Year Round						
Up to 2 hours	£0.50	N/A	N/A	£0.60	£0.60	N/A
2-4 hours	£0.70	N/A	N/A	£0.80	£0.80	N/A
Over 4 hours	£1.20	N/A	N/A	£1.30	£1.30	N/A
Weekends/Bank Holidays November-February:						
Up to 2 hours	£0.50	N/A	N/A	N/A	N/A	N/A
2-4 hours	£0.70	N/A	N/A	N/A	N/A	N/A
Over 4 hours	£1.20	N/A	N/A	N/A	N/A	N/A
Car Parking - Season Ticket	£17.50	N/A	N/A	£25.00	£25.00	N/A
ULLEY COUNTRY PARK						
COARSE FISHING*						
Season Ticket	£52.50	£34.15	N/A	£53.50	£35.00	N/A
Day Ticket Full	£3.25	£2.10	N/A	£3.50	£2.50	N/A
OTHER ACTIVITIES						
Hire of Multi-purpose Room (1 Hour)* (Category C)	£14.70	£9.65	N/A	£15.00	£9.75	N/A
School Visits (per pupil)	£1.50	N/A	N/A	£1.50	£1.50	N/A
CAR PARKING*						
Car Parking - Monday - Friday	£0.30	N/A	N/A	£0.50	£0.50	N/A
Car Parking - Weekends & Bank Holidays	£0.50	N/A	N/A	£0.50	£0.50	N/A
Car Parking - Season Ticket	£17.50	N/A	N/A	£25.00	£25.00	N/A
ROTHER VALLEY COUNTRY PARK						
WATERSPORTS*						
Double Handed Dinghies (per 90 minutes)	£12.00	£7.80	£6.70	£13.00	£8.00	£7.00
Single Handed Dinghies (per 90 minutes)	£9.00	£5.80	£4.80	£9.50	£6.00	£5.00
Windsurfer (per 90 minutes)	£8.00	£5.30	£4.40	£9.00	£5.50	£4.50
Canadian Canoe (per 90 minutes)	£9.00	£6.00	£5.00	£10.00	£6.50	£5.50
Kayak Canoe (per 90 minutes)	£7.00	£4.60	£3.80	£8.00	£5.00	£4.00
Open Canoe (per 90 minutes)	£7.00	£4.60	£3.80	£8.00	£5.00	£4.00
Topo Duo Canoe (per 90 minutes)	£8.00	£5.50	£4.50	£9.00	£6.00	£5.00
Rowing Boat (per 30 minutes)	£6.00	£4.50	N/A	£7.00	£7.00	N/A
Family Saver (4 single handed craft + 4 wetsuits (must have at least 1 adult and 1 under 16) (per 90 minutes)	£30.00	N/A	N/A	£35.00	£35.00	N/A
Pedal Boat (per 30 minutes)	£6.00	£4.50	N/A	£7.00	£7.00	N/A
Wet Suit (per 90 minutes)	£4.80	£3.10	£3.00	£5.00	£3.50	£3.50
Wet Suit (per day)	£9.50	£6.30	£5.30	£10.00	£6.00	£6.00
Buoyancy Aid (per day)	£5.50	£3.60	£3.10	£6.00	£4.00	£4.00
Rafting Sets	£15.00	N/A	N/A	£25.00	£25.00	N/A
Instructor/Supervisor	£36.00	N/A	N/A	£38.00	£38.00	N/A
Locker Tokens	£0.50	N/A	N/A	£0.50	£0.50	£0.50
POWERBOAT HIRE*						
Powerboat including fuel (per day)	£140.00	N/A	N/A	£200.00	£200.00	N/A
Powerboat including fuel (per half day)	£75.00	N/A	N/A	£100.00	£100.00	N/A
Powerboat including Driver 0-4 hours	£285.00	N/A	N/A	£325.00	£325.00	N/A
Powerboat including Driver 0-8 hours	£350.00	N/A	N/A	£400.00	£400.00	N/A
LAUNCH FEES						
Private Launch - Per Day	£7.00	£4.50	£3.80	£7.50	£5.00	£4.00
Private Launch (within 3 hours of closure)	£4.20	£2.70	£2.30	£4.50	£3.00	£2.50
6 month Private Launch Saver (inc. car parking fee)	£120.00	£80.00	£68.00	£130.00	£100.00	£80.00
10 month Private Launch Saver (inc. car parking fee)	£200.00	£130.00	£110.00	£230.00	£150.00	£125.00
Storage & Launch Saver (10 month launch, 12 month storage inc. car parking fee)	£230.00	N/A	N/A	£260.00	£260.00	N/A
1 month Private Launch Saver (min. of 6 months to be purchased first)	£23.00	£15.00	£12.50	£25.00	£17.00	£14.00
6 month Jet Ski Launch Pass	£130.00	N/A	N/A	£150.00	£150.00	N/A
1 month Jet Ski Launch Pass (min. of 6 months to be purchased first)	£30.00	N/A	N/A	£35.00	£35.00	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2008/09 Full	2008/09 Conc/Rothercard	2008/09 Jnr. Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc/Rothercard	Proposed 09/10 Jnr. Rothercard
CRAFT STORAGE*						
Boats per Year (inc. car parking fee)	£140.00	N/A	N/A	£150.00	£150.00	N/A
CYCLE HIRE*						
Cycle Hire Deposit (per cycle)	£5.00	N/A	N/A	£5.00	£5.00	£5.00
Cycle Hire Deposit (per group of over 6 people)	£30.00	N/A	N/A	£30.00	£30.00	£30.00
Cycle Hire - (per hour)	£4.50	£3.00	£2.50	£5.00	£3.50	£3.00
Cycle Trailers (per hour)	£3.00	N/A	N/A	£3.50	£3.50	N/A
Side by Side Cycle (per hour)	£4.50	N/A	N/A	£5.00	£5.00	N/A
LAKE HIRE*						
Summer - All Day Lake Hire - March-September						
Sole use of Main Lake	£2,200.00	N/A	N/A	£2,500.00	£2,500.00	N/A
Partial use of Main Lake	£700.00	N/A	N/A	£750.00	£750.00	N/A
Hire of Northern Lake	£550.00	N/A	N/A	£600.00	£600.00	N/A
Lake Hire Deposit to confirm booking (non-refundable)	20% of cost	N/A	N/A	20% of cost	20% of cost	N/A
Lake charges do not include equipment						
Winter - All Day Lake Hire - October-February						
Sole use of Main Lake	£800.00	N/A	N/A	£850.00	£850.00	N/A
Partial use of Main Lake	£400.00	N/A	N/A	£450.00	£450.00	N/A
Hire of Northern Lake	£350.00	N/A	N/A	£400.00	£400.00	N/A
Lake Hire Deposit to confirm booking (non-refundable)	20% of cost	N/A	N/A	20% of cost	20% of cost	N/A
Lake charges do not include equipment						
MODEL BOATING*						
Model Boating (per craft, per day)*	£2.50	£1.50	£1.20	£3.00	£2.00	£1.50
Model Boating Season Ticket*	£50.00	£30.00	£20.00	£50.00	£30.00	£20.00
MISCELLANEOUS						
Powercraft Engine Test (per 30 minutes)	£12.50	N/A	N/A	£15.00	£15.00	N/A
Diving Lake (per diver)	£5.50	N/A	N/A	£6.00	£6.00	N/A
Windsurf harness hire	£5.00	N/A	N/A	£5.00	£5.00	N/A
Spraydecks	£5.00	N/A	N/A	£5.00	£5.00	N/A
Small Adverts (per month)	£5.00	N/A	N/A	£6.00	£6.00	N/A
Locker Tokens	£0.50	N/A	N/A	£0.50	£0.50	£0.50
Lecture Room Hire (per day)* (Category D)	£62.00	N/A	N/A	£63.20	£63.20	N/A
Lecture Room Hire (per hour)* (Category D)	£7.75	N/A	N/A	£7.90	£7.90	N/A
Flip Chart Hire (on site only) per day	£5.70	N/A	N/A	£6.00	£6.00	N/A
TV & Video Hire (on site only) per day	£5.70	N/A	N/A	£6.00	£6.00	N/A
OHP & Screen (on site only) per day	£5.70	N/A	N/A	£6.00	£6.00	N/A
Orienteering Map*	£1.40	N/A	N/A	£1.50	£1.50	N/A
P.A. Caravan (per day) (on site only)	£35.00	N/A	N/A	£40.00	£40.00	N/A
Craft Stalls Casual Use (per day)	As per Markets Dept.	N/A	N/A	£40.00	£40.00	N/A
Craft Stalls Casual Use (per weekend)	As per Markets Dept.	N/A	N/A	£50.00	£50.00	N/A
Rotherham School Visits	£2.10	N/A	N/A	£2.50	£2.50	N/A
School Visits (Per Pupil)	£2.60	N/A	N/A	£3.00	£3.00	N/A
Lecture (by Ranger Staff on site) per hour (non-vat)	£35.00	N/A	N/A	£40.00	£40.00	N/A
Events Fee	£110.00	N/A	N/A	£125.00	£125.00	N/A
Events Fee (Large Events)	Negotiable per event	N/A	N/A	Negotiable per event	Negotiable per event	N/A
Use of Park for Private Promotions	Negotiable per event	N/A	N/A	Negotiable per event	Negotiable per event	N/A
Crowd Barriers each per day (on site only)	£5.00	N/A	N/A	£5.00	£5.00	N/A
Ropes and Pins (on site only) per 100m per day	£10.00	N/A	N/A	£12.50	£12.50	N/A
Trade Stands per day	Negotiable per event	N/A	N/A	Negotiable per event	Negotiable per event	N/A
CARAVAN AND CAMPING*						
Caravan - Overnight (organised events only)	£7.20	N/A	N/A	£8.70	£8.70	N/A
Tent - Overnight (organised events only)	£5.20	N/A	N/A	£6.00	£6.00	N/A
Caravans and Tents (Daytime only)	£2.50	N/A	N/A	£3.00	£3.00	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2008/09 Full	2008/09 Conc/Rothercard	2008/09 Jnr. Rothercard	Proposed 09/10 Full	Proposed 09/10 Conc/Rothercard	Proposed 09/10 Jnr. Rothercard
COARSE FISHING*						
Coarse Fishing will take on the pricing and categories from Ulley Country Park						
Season Ticket (ticket to expire at end of March)	£52.50	£34.15	N/A	£53.50	£35.00	N/A
Per Day	£3.25	£2.10	N/A	£3.50	£2.50	N/A
Match - Per Peg	£3.35	N/A	N/A	£3.50	£2.50	N/A
SPORTS PITCHES*						
Sports Pitches (per game) - Senior	£39.30(£33.45 VAT exempt)	N/A	N/A	£40.00(£34.79 VAT exempt)	N/A	N/A
Sports Pitches (per game) - Junior		£25.15(£21.40 VAT exempt)	N/A	N/A	£26.00(£22.61 VAT exempt)	N/A
CAR PARKING*						
Car Parking (per day)	£2.50	N/A	N/A	£3.00	£3.00	N/A
Car Parking (within 3 hours of closure)	£2.00	N/A	N/A	£2.50	£2.50	N/A
Car Parking - Orange/Blue Disabled Badge Holders	Free	N/A	N/A	Free	Free	N/A
Car Parking - Season Ticket						
Tickets to expire at end of March:						
Purchased in April to June	£64.30	£48.25	N/A	£65.00	£65.00	N/A
Purchased in July to September	£42.90	£32.15	N/A	£44.00	£44.00	N/A
Purchased in October to December	£21.40	£16.05	N/A	£22.50	£22.50	N/A
Purchased in January to March	£10.70	£8.05	N/A	£12.50	£12.50	N/A

ROTHERHAM METROPOLITAN BOROUGH COUNCIL

APPENDIX B

CULTURE AND LEISURE

SCHEDULE OF FEES AND CHARGES

APRIL 2009 – MARCH 2010

Charges are for non-profit making bodies based in Rotherham Metropolitan Borough only. Commercial fees and charges where stated on application.

All charges will be rounded up to the full hour (except where stated).

All charges are exclusive of VAT except where indicated (*) where price includes VAT.

All charges are subject to any changes in VAT Regulations.

Individuals eligible for the concessionary rate are as follows:

- * Individuals who are holders of Rothercard (for individual services – e.g. tickets, equipment hire, etc., not on behalf of an organisation), juniors (under 16 years of age), persons aged 60 years and above, and schools and registered youth groups within Rotherham Metropolitan Borough.

- * Carers/Personal Assistants accompanying people with special needs to sports facilities/activities will be entitled to free admission (check with facility for details of eligibility). Carers/Personal Assistants acting on behalf of a Rothercard holder (who produce both the Rothercard and the Rothercard holder's library ticket) are also eligible for the concessionary rate in Libraries and Information Services. Carers/Personal Assistants will also be entitled to concessionary rates at Rotherham Theatres.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	Regeneration and Development Services Matters
2.	Date:	2 March 2009
3.	Title:	Wellgate North Residents' Parking Scheme - Public Consultation.
4.	Directorate:	Environment and Development Services

5. Summary

To inform Cabinet Member of the outcome of the public consultation carried out in the Wellgate North area about the proposed introduction of a Residents' Parking Scheme and the existing Wellgate Residents' Parking Scheme.

6. Recommendations

Cabinet Member is asked to resolve that:

- i) the introduction of the Wellgate North Residents' Parking Scheme be abandoned.**
- ii) the Director of Planning and Regeneration use powers delegated to him to promote a Traffic Regulation Order to introduce No Waiting At Any Time restrictions in the Wellgate North Area and to introduce Pay and Display parking on Parkfield Road as shown on drawing number 126/18/TT485**
- iii) the scheme be funded from the Local Transport Plan Integrated Transport Capital Programme for 2009/10**
- iv) the operation of the existing Wellgate Residents' Parking Scheme remains as it is now.**

7. Proposals and Details

Wellgate North Proposed Residents' Parking Zone

In November 2008 a leaflet outlining the proposed Residents' Parking Scheme, which contained a feedback questionnaire, was sent out to 491 households in the Wellgate North area. Residents were also given the opportunity to put forward their opinions to Officers at a public exhibition held at the Beeversleigh Community Room on Wednesday 26 November 2008. A plan showing the area consulted is attached as Appendix A and a copy of the consultation leaflet and questionnaire is attached as Appendix B.

A total of 118 responses were received to this consultation giving an overall 24% response rate.

Of the people who returned questionnaires

- 60% said that they experienced parking problems in their street
- 40% said they would not support the introduction of a residents' parking scheme with 51% saying they would and 9% being undecided
- of the 51% of respondents who supported the scheme 69% agreed with the proposed hours of operation of Monday to Saturday 9am to 4pm
- 53% said they would support the proposal to use a single yellow line to protect driveways and 41% said they wouldn't support such a proposal with the remaining 6% giving no response

Residents who support the introduction of a residents parking scheme are not clustered in any particular location within the Wellgate North area. On Allen Street, Albany Street, Badsley Street, Clifton Crescent South, Old Clifton Lane and Parkfield Road residents express broad support for the scheme. Residents express broad disagreement with the scheme on Aldred Street and Clifton Terrace. On Clifton Mount, Carlton Avenue, Frances Street and Mabel Street there is no distinct preference. However, the results for each street are based on a low number of responses.

The main reasons given by residents for not supporting the scheme were

- don't see why they have to pay to park in their own street.
- don't have parking problems in their street and do not see the need for the scheme
- that this scheme does not address what is seen as the real issue which is the lack of cheap/free all day parking in the town centre
- that the scheme would do nothing to address parking problems caused by houses with several vehicles and no off street parking
- that the problem could be solved by preventing parking on junctions and by better enforcement of existing restrictions
- evening periods are worst – but this is made up of residents and their visitors

A 20 signature petition representing 20 households on Carlton Avenue and Old Clifton Lane was received representing an objection to the scheme. The petition

states that formalising parking arrangements in this area would reduce existing capacity and that the residents' parking scheme would not be able to accommodate enough parked vehicles for the residents of Carlton Avenue. A copy of the first page of this petition is attached as Appendix C.

In addition a 152 signature petition representing 112 households was received objecting to scheme. The petition contains signatures from residents on the majority of streets within the Wellgate North Area. A copy of the first page of the petition is attached as Appendix D.

Taking into account both responses to the questionnaire and the two petitions a significant number of residents in the Wellgate North area do not support the proposal to introduce a Residents' Parking Scheme. Given this and the fact that residents parking schemes are only successful when they are introduced on a network of streets in a discrete area (which is not the case in the Wellgate North area) it is recommended that the proposed scheme is abandoned.

It is proposed to promote a Traffic Regulation Order to introduce a series of No Waiting At Any Time restrictions to address problems with vehicles parking in, and close to, junctions in the Wellgate North area. It is also proposed to introduce pay and display parking on Parkfield Road as there is a high demand for commuter parking on this street. Details of these proposals are shown on drawing number 126/18/TT485 which is attached as Appendix E.

Existing Wellgate Residents' Parking Zone

As residents in Wellgate North area were being asked for their views on proposed parking schemes the opportunity was taken to consult residents in the existing Wellgate Residents' Parking Scheme. In November 2008 a questionnaire was sent to 189 households within the existing scheme and residents were given the opportunity to put forward their opinions about the operation of the current scheme. A plan showing the area consulted is attached as Appendix F and a copy of the consultation questionnaire is attached as Appendix G.

A total of 33 responses were received to this consultation giving an overall 17% response rate.

Of the people who returned questionnaires

- 53% said that they were happy with the hours that the scheme operated
- 56% said they were happy with the days that the scheme operated.
- 58% did not support the proposal to change to a more flexible two permit system to bring the zone into line with other parking schemes.

From the limited number of responses it appears that the opinion was that the days and hours that the scheme operates are acceptable to the residents. It is therefore recommended that the operation of the existing Wellgate Residents' Parking Scheme remains as it is now.

8. Finance

The proposed new No Waiting At Any Time restrictions and Pay and Display parking on Parkfield Road is estimated to cost £10,000. It is anticipated that funding for the scheme will be available from the Local Transport Plan Integrated Transport Capital Programme for 2009/10.

9. Risks and Uncertainties

Continued requests for Residents' Parking Schemes and complaints about commuter parking will still be made by residents in the Wellgate North area. As part of the initial investigation into the proposed Wellgate North Residents' parking scheme a series of parking stress surveys were undertaken and these will give a base line against which we can check in the future to see if things are getting worse.

10. Policy and Performance Agenda Implications

The proposals are in line with objectives set out in the South Yorkshire Local Transport Plan.

11. Background Papers and Consultation

A plan showing the Wellgate North area consulted is attached as Appendix A.

A copy of the consultation leaflet and questionnaire for the proposed Residents' Parking Scheme is attached as Appendix B.

A copy of the first page of the petition from residents on Carlton Avenue is attached as Appendix C.

A copy of the first page of the petition from residents in the Wellgate North area is attached as Appendix D.

Drawing number 129/18/TT485, showing details of the proposed No Waiting At Any Time restrictions and Pay and Display parking on Parkfield Road is attached as Appendix E.

A plan showing the existing Wellgate scheme area consulted is attached as Appendix F.

A copy of the existing Wellgate scheme consultation questionnaire is attached as Appendix G.

Contact Name: *Richard Baker, Senior Technician, 2939*
Richard-EDS.baker@rotherham.gov.uk

AREA CONSULTED ON PROPOSED WELLGATE NORTH RESIDENTS' PARKING SCHEME



Wellgate North Residents' Parking Scheme Consultation



Please tell us what you think about current/future parking arrangements in your area

Q1 Do you experience parking problems in your street?
 Yes No

Q2 Would you support the introduction of a residents parking scheme in the Wellgate North area?
 Yes Don't know
 No

Q3 If you answered yes to question 2, do you agree with introducing controlled parking between the hours of 9am and 4pm from Monday to Saturday? or h
 Yes No

Q4 If you do not agree with this time restriction, what time and/or day restrictions would you like to see? (Please state)

Q5 Is your property used for?
 Business purposes . Both
 Residential purposes.....

Q6 If your property operates as a business, do you have operational vehicles parked around it, such as business vans etc?
 Yes No

Q7 If so, how many vehicles do you have?
 1 - 2 6 or more
 3 - 5

Q8 Do you support the proposal to protect residents and business driveways with single yellow lines (this would mean no one, including residents, could park there during the operational hours)?
 Yes No

Q9 Please give us any other comments you may have about the proposed residents parking area in the box below:

Q10 Name:

Q11 Address

Please Tear Here

Thank you for the time you have given to complete this survey. Please detach and return it to us in the pre-paid envelope enclosed before **12TH DECEMBER 2008**. The information provided will help us improve our service to you and others in Rotherham.

Please note that details of any representations or objections received may be made available for inspection at council meetings and other forums, or supplied to members of the public and others in response to requests for information under the Freedom of Information Act.

FREQUENTLY ASKED QUESTIONS

I pay council tax and road tax.

Why do I have to pay for a permit as well?

Your council tax pays for a wide range of essential services required by all residents across the borough. This scheme is an additional service over and above the Council's basic provision and is specifically designed to help you and your neighbours. For these reasons we believe that those residents who benefit should pay towards the costs. The scheme has been designed to be self financing. As well as the cost of administering the permits, we have to enforce the new regulations.

Will parking controls guarantee me the right to park outside my house?

It is not possible to guarantee a space anywhere on the public highway. However parking controls would make it easier for residents to park by preventing all day commuter parking.

What about my visitors?

Visitors would only be able to park during the controlled hours by displaying a visitor permit. Each household would be able to get up to two residents' or visitor permits or obtain a daily scratch card visitor permit. Alternatively, visitors could use short stay parking bays for a maximum of one hour if spaces were available. Visitors would also be able to park outside of the operational hours of the scheme without a visitor permit.

I don't have a car so why should I pay for a visitor parking permit?

If your visitor(s) have a car, it could take up space that would otherwise be available for residents in your street.

There are no parking problems on my street, why should I support the scheme?

When a residents' parking scheme is introduced any long stay commuter parking in the area may move to streets adjacent to the scheme. The boundary of this scheme has been set such that the chances of this happening are minimised. We would undertake a review of the operation of the scheme to assess the impact of any displacement parking after six months.

Do I need a residents' parking permit to park on my driveway?

No. Residents' parking schemes can only be implemented on public roads. However you would still need a residents' parking permit to park on the road during the hours of operation of the scheme.

Answers to further questions can be found on the council's website, please see the address at the end of this leaflet.

HAVE YOUR SAY

We need to know whether you are in favour of the proposed residents parking scheme. Please let us know by completing the questionnaire in this leaflet and posting it to us in the envelope provided (no stamp required) by 12TH DECEMBER 2008.

Details of any representations or objections received may be made available for inspection at council meetings and other forums, or supplied to members of the public and others in response to requests for information under the Freedom of Information Act.

A Public Exhibition on these proposals will be held in the Community Room at Beeversleigh off Clifton Lane on the 26TH NOVEMBER 2008. Please come along to see these proposals in detail between 1pm – 6pm. Council staff will be on hand to answer any questions you have.

A detailed plan of the parking restrictions and further information on the proposed residents parking scheme is available on our website
www.rotherham.gov.uk/transportation

This document can be made available in your language and in alternative formats such as Braille, large print, electronic and audio-tape versions.

Please contact us on

01709 822959

Minicom: 01709 823 536

Email: transportation@rotherham.gov.uk

اگر آپ کو یہ دستاویز کسی دوسری زبان اور / یا کسی متبادل صورت (فارمیٹ) میں درکار ہو تو ہم سے رابطہ کریں۔

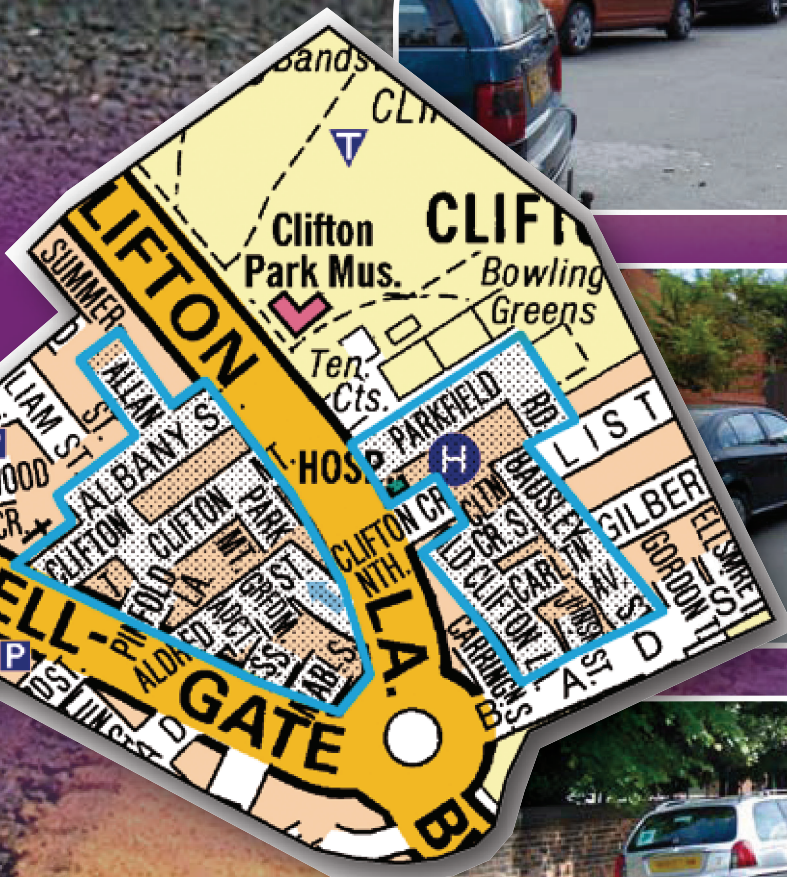
如需索取這份文件的其他語文譯本和
或各種形式版本，請聯絡我們。

در صورتیکہ این مطلب را به زبان و یا شکل دیگری می خواهید لطفاً با ما تماس بگیرید

أتصل بنا إذا تريد هذه الوثيقة بلغة أخرى
أو بصيغة بديلة

Veillez nous contacter si vous désirez ce document dans une autre langue et/ou dans d'autres formats.

Wellgate North Residents' Parking Scheme Consultation



RESIDENTS' PARKING SCHEME

Following complaints about parking problems from residents of the roads surrounding Wellgate we are seeking your views on a proposal to introduce residents' parking in the Wellgate North area.

WHY INTRODUCE A RESIDENTS' PARKING SCHEME?

Many of the roads surrounding Wellgate are within walking distance of Rotherham town centre and many town centre workers park up all day on residential roads denying residents the opportunity to park close to their home.

Examples of the problems that all day commuter parking can cause include;

- A lack of parking for residents
- Obstructive and dangerous parking, such as double parking and parking at junctions
- Abusive and threatening behaviour over limited parking spaces.



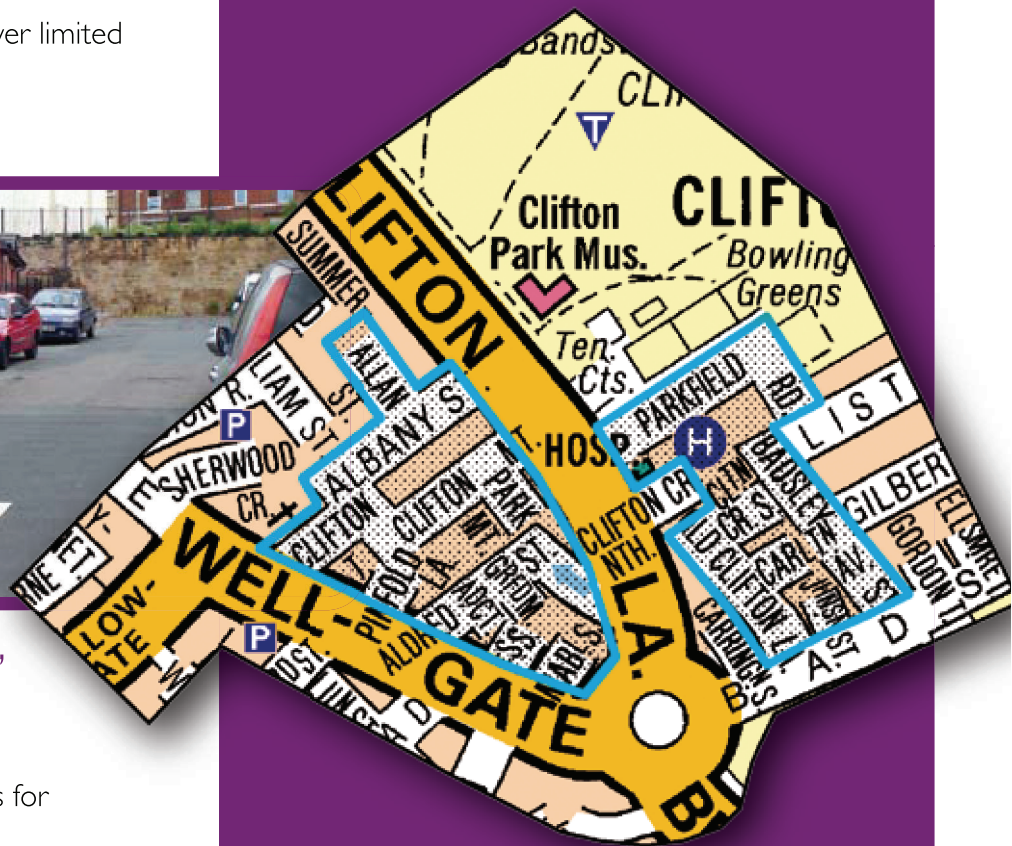
WHAT CAN RESIDENTS' PARKING PROVIDE?

- Increased availability of parking spaces for residents and their visitors
- Reduce dangerous and obstructive parking
- Reduce commuter parking
- Helps manage on-street parking close to commercial areas

OUR PROPOSAL

To introduce a residents' parking scheme which would operate from Monday to Saturday between 9:00am and 4:00pm (experience shows us that these hours work best in areas where commuter/ shopper parking takes place) on the following streets in the Wellgate area.

- | | |
|------------------------|------------------|
| Albany Street | Frances Street |
| Aldred Street | Garfield Mount |
| Allan Street | Johnson Court |
| Badsley Street | Mabel Street |
| Carlton Avenue | Old Clifton Lane |
| Clifton Crescent South | Park Mount |
| Clifton Mount | Parkfield Road |
| Clifton Terrace | |



HOW DOES IT WORK?

To park during the operational hours of the scheme you would need to display a parking permit. Three types of parking permit would be available and these are

- 6 or 12 month residents' parking permits (a permit showing the registration of a resident's vehicle)
- 6 or 12 month visitor parking permits (a permit that is transferable between vehicles)
- a £1.50 daily visitor scratch card permit (a permit that is valid for one day only and is transferable between vehicles on the day that it is validated)

Each household could apply for up to two 6 or 12 month parking permits; i.e. you could have two residents' permits OR one residents' and one visitor permit OR two visitor permits. The cost of the permits would be:

	12 month permit	6 month permit cost
1st Permit	£17.50	£12.50
2nd Permit	£35	£25

Permit holders from other residents' parking schemes would not be allowed to use their permits to park in the Wellgate North scheme. Similarly a permit from the Wellgate North scheme could not be used to park in other schemes.

All of the roads within the residents' parking scheme would be covered by one of three types of restriction. Where we consider that it is safe to park at any time we would provide parking bays for permit holders only, short stay free or long stay pay and display parking. In areas where we consider it safe to park outside of the hours of operation we would mark single yellow lines. In areas where we do not consider it safe to park at any time we would mark double yellow lines.

We propose to protect driveways using a single yellow line. This would mean that no vehicle, including permit holders, could park in front of the driveway between 9:00am and 4:00pm. This would protect residents and business access to off street parking from potential obstruction by other vehicles.



Equalities Monitoring

To help us make sure that the services we provide are fair to everyone in Rotherham we would like to ask you some additional questions. By answering these questions you will help the Council to identify gaps in its service provision, target resources more effectively, and establish who our customers are. Any answer you give is strictly confidential. Thank you for your assistance.

Q12 Are you?

Male..... Female.....

Q13 Do you consider yourself to be disabled?

Yes No.....

Q14 If you answered yes to the above question, and if you wish, please tick as many boxes below that you consider applies to you:

Physical or mobility impairment..... <input type="checkbox"/>	Learning disabled person..... <input type="checkbox"/>
Sensory impairment (hearing, vision or speech .. <input type="checkbox"/>	Non-visible condition such as epilepsy or diabetes..... <input type="checkbox"/>
Mental health service user..... <input type="checkbox"/>	

Q15 What is your age?

Under 25..... <input type="checkbox"/>	45 to 54..... <input type="checkbox"/>
25 to 34..... <input type="checkbox"/>	55 to 64..... <input type="checkbox"/>
35 to 44..... <input type="checkbox"/>	65 or older..... <input type="checkbox"/>

Q16 How would you describe your ethnic origin (please tick only one box)

White British..... <input type="checkbox"/>	White Irish..... <input type="checkbox"/>	Other White Background..... <input type="checkbox"/>
Black Caribbean..... <input type="checkbox"/>	Black African..... <input type="checkbox"/>	Other Black Background..... <input type="checkbox"/>
Chinese..... <input type="checkbox"/>	Yemeni..... <input type="checkbox"/>	Other Ethnic Background..... <input type="checkbox"/>
Indian..... <input type="checkbox"/>	Pakistani..... <input type="checkbox"/>	Bangladeshi..... <input type="checkbox"/>
Kashmiri..... <input type="checkbox"/>	Other Asian Background..... <input type="checkbox"/>	Decline to answer..... <input type="checkbox"/>
White & Black Caribbean..... <input type="checkbox"/>	White & Black African..... <input type="checkbox"/>	White & Asian..... <input type="checkbox"/>
Other Mixed Race Background..... <input type="checkbox"/>		

Other White Background	<input type="text"/>
Other Black Background	<input type="text"/>
Other Ethnic Background	<input type="text"/>
Other Asian Background	<input type="text"/>
Other Mixed Race Background	<input type="text"/>

Thank you for the time you have given to complete this survey. Please detach and return it to us in the pre-paid envelope enclosed before **12TH DECEMBER 2008**. The information provided will help us improve our service to you and others in Rotherham.


Please Tear Here

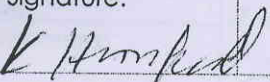
Petition from the Residents of Carlton Avenue, Rotherham

Subject: Opposition to the proposed Wellgate North Residents' Parking Scheme.

Questions to residents:

- Q1.** Have you ever made a complaint relating to parking issues in Carlton Avenue?
- Q2.** Do you have a problem parking your car in Carlton Avenue?
- Q3.** Do you believe that the proposed Residents' Parking Scheme will reduce the number of available spaces to less than the current number of resident's cars, and so risk the possibility of conflict between residents?
- Q4.** Would you like Rotherham Metropolitan Borough Council to abandon the Resident's Parking Scheme plans?

House number:	1
Name:	
Q1	<p><u>NO</u> <u>No. 1</u></p>
Q2	
Q3	
Q4	
Signature:	

House number:	2
Name:	Kenny Hatfield 2 Carlton Ave -
Q1	no
Q2	NO
Q3	NO YES
Q4	YES
Signature:	

House number:	3
Name:	
Q1	
Q2	
Q3	
Q4	
Signature:	

ADDITIONAL HOUSES: 85291 OLD CLIFTON LANE
 NAME: M RASHID
 Q1 NO
 Q2 NO
 Q3 YES
 Q4 YES
 SIGNATURE: M RASHID

CLIFTON NORTH PARKING SCHEME

We the undersigned totally reject the councils' proposal to introduce new parking restrictions in our area.

NAME	ADDRESS	SIGNATURE
MR DAVID FOSTER	32 ALBANY ST.	D. Foster
MRS S FOSTER	32 ALBANY ST.	S. Foster
MRS M. PLATTS	28 ALBANY ST	M. Platts
MR. D A PLATTS	28 ALBANY ST	D A Platts
MR. T PLATTS	28 ALBANY ST	T. Platts
MR M. HONE	26 ALBANY ST	M. Hone
Ms S. CLOVELLY	26 ALBANY ST.	Sarah D. Clovelly
Amrwan Afsar	21 ALBANY ST	Amrwan Afsar
Rifat Afsar	19 Albany SE	Rifat Afsar
Daniela Spinal	3 Albany Street	D. Spinal
M. SATJAD	9 - ALBANY STREET	M. Satjad
D Dehany	15 - ALBANY ST	D. Dehany
H Taylor	14 ALBANY ST	H. Taylor
S E Herley	2 Albany SE	S E Herley
M. PLATTS	6 ALBANY ST	M. Platts

WELLGATE NORTH PARKING SCHEME

RECEIVED IN
PARKING SERVICES

10 DEC 2008

Did you realise that: -

- ❖ You would not be guaranteed a parking lot!
- ❖ We will lose existing parking spots due to yellow lines!
- ❖ If everyone takes up their allotted permits, there will not be enough room to park!
- ❖ This scheme could affect the value of your home!
- ❖ The main reasons we have problems with parking are due to other parking schemes being put into action and parking areas being closed - (overspill from these areas)!
- ❖ Between the times 9am and 4 pm parking problems are not as big a problem as evenings and weekends!

There are lots of other points to consider and we should be demanding a public meeting to discuss them.

A petition is being organised with the backing of, Councillor Maroof Hussain.

~~B. Platts, Albany Street~~

126/18/12911

Consultation on Existing Wellgate Residents' Parking Scheme

Please tell us what you think about parking arrangements in your area

Q1 Name:

Q2 Address

Q3 Are you happy with the HOURS that residents' parking operates in your street?

Yes No

Q4 If NO, what HOURS would you prefer?

Q5 Are you happy with the DAYS that residents' parking operates in your street?

Yes No

Q6 If NO, which DAYS would you prefer?

Monday Friday

Tuesday Saturday

Wednesday Sunday

Thursday

We would like to bring your residents parking scheme into line with other schemes in Rotherham, so that all schemes share the same permit system.

At present you can have two resident permits (showing a car registration) and one visitor permit (not showing a car registration and transferable between vehicles).

Residents in the Eastwood Scheme (and in any new scheme) have a more flexible permit system whereby they can choose between any of the following combinations

two resident permits

one resident permit and one visitor permit

two visitor permits

Q7 Would you support a proposal to change to a more flexible two permit system?

Yes No

Q8 Please use the space below to tell us about any other views you have on the current residents' parking scheme.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	Cabinet Member for Regeneration & Development Services
2.	Date:	2 nd March 2009
3.	Title:	Town Centre Spaces- Applications for Mobile Catering Units
4.	Programme Area:	Environment & Development Services

5. Summary

This report identifies the recommended traders to whom licences would be issued for the purpose of siting a mobile catering unit in the town centre for the period 1st April- 30th June 2009.

6. Recommendations

That the Cabinet Member notes the content of the report and supports the following recommendations:

- i) **That licences be issued to the traders as identified in this report and on the terms as detailed.**
- ii) **That the feasibility of using alternative pitches for mobile food trading is assessed- for a 1 week period whilst public realm works are undertaken at Boots Fountain (affecting pitches 1-3).**

7. Proposals and Details

As part of the Town Centre Spaces Policy, administered by the Town Centre Management Team, licences are issued on a three monthly basis for the purpose of siting a mobile catering unit on designated food pitches in the town centre. As per the meeting of this group on 17th March 2008, a criterion was drawn up against which all applications are assessed. Each quarter, recommendations regarding the licenses to be issued are made for approval or otherwise by the Cabinet Member. This report is concerned with licences for period 1st April – 30th June 2009.

A guidance note which clearly details the considerations that are made when assessing applications was issued to all applicants and is attached for reference in Appendix 1 but in summary assessment includes consideration of:

- The competition with existing town centre businesses
- The suitability of the mobile catering vehicle
- The level of compliance with food safety standards
- The need to support local businesses
- Cleanliness & Litter
- Record of trading history in the town centre

The guidance note and application form was circulated to:

- All existing traders currently occupying pitches
- All traders who have previously registered an interest in trading in the town centre

The deadline for applications was 12th February. 4 applications were received, 3 of which were from existing or previous traders. The applications were assessed by the 3 members of the Town Centre Management Team. A summary of the applications recommended for approval and refusal can be found below.

Applications recommended for approval:

1. Mr Mason- Jacket Potatoes (Mon- Fri)

Mr Mason has traded in the town centre for approx. 9 years and appears to have a strong customer base. Feedback from town centre businesses identified his unit as being popular with those working in the town centre. Whilst it is considered that jacket potatoes can be purchased in other outlets in the town centre, these are generally available as 'eat in' items (e.g. in the local cafes & pubs) or else they are for sale as supplementary items and are not the main refreshments on offer (e.g. in the local bakeries). Mr Mason purchased a new trailer in 2007 which is in good condition and has since updated his signage to a similar standard. Mr Mason has the necessary

insurances and Food Hygiene training; his vehicle is registered with the Local Authority and his inspections are up to date.

Mr Mason's application for period January – March 2009 was approved subject to the outstanding condition relating to the safe use of electrical cables being actioned. Appropriate cable matting is now being used.

It is recommended that Mr Mason's application for the sale of Jacket Potatoes is approved and that pitch 2 is allocated for his catering unit subject to the following conditions:

- That all commercial waste is disposed of in the appropriate manner and that any licence be revoked if waste is not correctly disposed of.
- That the applicant complies with the current TRO in the town centre (with regards to vehicle access to pedestrian areas before 10am and after 4pm)

2. Mr Choudhry- Halal Food including Burgers, Doner Kebabs, Hot & Cold Drinks, Chips (Mon- Sat)

Mr Choudhry's application was not received by the closing date of 12th February, however given that Mr Choudhry has traded in the town centre for approx. 9 years contact was made with him and he noted that this was simply an oversight and he did in fact wish to continue to trade for April- June. Mr Choudhry has a well established customer base and whilst it is considered that a number of other outlets in the town centre offer similar types of fast food, Mr Choudhry specifically offers halal food which is not readily available in the town centre, particularly not in the locality where he is situated. The sale of drinks and chips is considered acceptable in this case since these items are supplementary (and a natural accompaniment) to the main refreshments on offer. Mr Choudhry's vehicle is registered with the Local Authority and his inspections are up to date; relevant Food Hygiene training has also been undertaken by all members of staff. Mr Choudhry has in place the necessary insurances.

Condition of the mobile catering unit

Mr Choudhry's application for period July- September 2008 was approved subject to a number of conditions. At this time it was discussed with Mr Choudhry that the aim of the spaces policy is to enhance the vitality & viability of the town centre and as such all catering vehicles need to be in good condition and of a high quality. At this time Mr Choudhry noted that he was looking to replace (or improve) his mobile catering unit and a licence was issued on that basis.

Improvements had not been undertaken by the time an application was received for October – December 2008 and Mr Choudhry noted that he was having difficulties with the contractor undertaking the works to his replacement vehicle and as such it was agreed with the Cabinet Member for Planning & Regeneration Services that an additional month would be allowed for the works and that trading would be permitted in September, with the granting of

any licence for period November- December being subject to the existing vehicle being replaced.

A replacement vehicle was then brought into the town centre in November but was deemed unsatisfactory by members of this group in light of the inappropriate signage & sign-writing and poor general maintenance and as such a meeting took place with Mr Choudhry, the Cabinet Member for Regeneration & Planning Services and the Assistant Town Centre Manager to discuss the improvements that would be required. In consideration of the nature of the improvements that were requested and the processes involved in undertaking sign-writing to the vehicle, it was agreed that Mr Choudhry would be permitted to trade during January- March but that under no circumstances would any further licences be issued where the catering unit did not meet the agreed standard.

Should the replacement vehicle be suitable, it is recommended that Mr Choudhry's application is approved subject to the following condition:

- That commercial waste is stored correctly in a separate bin at the rear of the unit and that the area is kept clean and tidy at all times.

However, where satisfactory improvements are not made it is recommended that no further licences be issued and that applications from other mobile catering units are considered for this pitch.

4 Mr Birkenshaw- Ice-cream Van (Saturday only)

Mr Birkenshaw has traded in the town centre for approx. 5 years during the summer months. It is considered that the sale of ice-creams on Saturdays provides minimal competition to town centre businesses due to the small number of outlets offering ice-creams as supplementary items (e.g. Thorntons). An ice-cream van is considered a welcome addition for families visiting the town centre on weekends. Mr Birkenshaw has a good record of trading history in the town, particularly with regards to attendance and payment. Mr Birkenshaw's vehicle is registered with the Local Authority and his periodic inspections are up to date, he also has in place the necessary insurances.

It is recommended that Mr Birkenshaw's application is approved (subject to compliance with the standard conditions of licence) and that pitch 2 is allocated for his catering unit.

Applications recommended for refusal:

5 Mrs Hunt- Farmhouse Burgers, Corn on the Cob, Specialist German Hot Dogs, Candy Floss, Hot & Cold Drinks (Tuesday, Friday & Saturday)

Mrs Hunt has submitted an application for a small unit selling German hot dogs, burgers & supplementary items (a similar application was submitted for Jan- March 2009 but was unsuccessful). Mrs Hunt has a good trading record

and has in place the necessary insurances; all members of staff have undertaken adequate training in food hygiene. The unit itself is very attractive and of a high quality (photograph available at the meeting).

It is considered that some of the fast food items suggested would provide direct competition with Mr Choudhry's business (Mr Choudhry's application to occupy pitch 3 has been recommended for approval subject to the necessary improvements being made). Some of the other items (German hot dogs) are not readily available in other town centre outlets although there are a large number of takeaways and eateries offering non-specialist fast food in the town centre who could be affected by an increase in the sale of fast-food (particularly from mobile units which tend to offer more competitively priced products). Previously Mrs Hunt has indicated that she could make Halal food available from her mobile unit, although such items are not included in this current application.

It is therefore recommended that this application be refused. However it is suggested that should all conditions of licence not be met (with regards to the unit on pitch 3), that this application be re- assessed with a view to determining the suitability of this unit and products for sale (which could be restricted as appropriate).

Future Applications

The suggested timetable for the next period (1st July – 31st August 2009) for pitches 1-3 (& 11 on Tuesdays) would allow notification to successful traders by no later than 1st June (meaning that applications would need to be submitted, considered and supported by members during May). It is therefore recommended that no application for the siting of a mobile catering unit should be considered in the interim.

Public Realm Works- Fountain at Market Square- Update

It was noted in the report to the Cabinet Member on 13th October that public realm works were due to take place during the January- March trading period. These works have now been delayed and will take place on Thursday 23rd – Wednesday 29th April inclusive and as previously reported to this group the 3 existing food pitches will be unavailable during this time.

At the time of the review of the Town Centre Spaces Policy, alternative locations for Mobile Catering Units were investigated but no other suitable sites found. This is something that will now be revisited; it is possible that the use of other pitches not currently identified for food use could provide a temporary solution for those existing traders particularly pitch 13 & pitch 11 (which is currently available for the sale of food on Tuesdays only).

The use of an alternative pitch would be subject to consultation with surrounding town centre retailers which is important given the potential proximity to their own business and due to the fact that, in line with the existing policy, the pitches would not ordinarily be let for food use 6 days a week.

Should alternative locations not be favourable (either due to health & safety or highways concerns or due to valid objections from surrounding retailers), with regards to the current licence issued to food traders, it can be withdrawn if *'...the Council considers that withdrawal of the licence is necessary for the exercise of its functions as the Local Highway Authority or otherwise'*. As such it could exercise these rights for either the purpose of allowing the physical redevelopment works to take place or to support the implementation of the Public Realm Strategy. Any claims from existing traders that they have a legitimate expectation to trade or objections linked to human rights arguments would be countered in terms of provision within the licence for its termination which the traders have full knowledge of at the time they enter into it. However, it is hoped that a more proactive approach can be adopted- the tender offered for the affected food pitches for the period 1st April- 30th June 2009 made reference to the works due to take place; in addition any licence issued will be preclude the appropriate dates rather than a licence having to be withdrawn once issued.

As such it is recommended that consultation takes place with RMBC Health & Safety Officers, RMBC Highways Engineers and affected town centre businesses with a view to making arrangements for the use of alternative pitches for period 23rd-29th April.

Where an alternative pitch cannot be found it is proposed that successful traders are given as much notice as is practically possible of the dates that pitches 1-3 will be unavailable.

8. Finance

The income generated from pitches is collected in order to cover the staffing and administration costs associated with the town centre spaces policy. It is noted that the income will be lower where all 3 pitches are not occupied for the maximum number of days and that the potential costs associated with monitoring & enforcement are likely to be disproportionately decreased.

Whilst it is considered that the full income potential is not being realised based on the recommendations as set out in this report, the licensing of all applicants would be at the detriment of the vitality & viability of the town centre.

9. Risks and Uncertainties

There is a risk that the recommended outcome will prove unpopular with those unsuccessful applicants, however the clear guidance notes setting out the considerations that would be made when assessing applications and the communication of the reasons for refusal as set out in this report should reassure applicants that a equitable and transparent policy is in place.

There is a risk that the reinforcement of conditions of licence will prove unpopular with existing traders, however the compliance with these conditions is necessary to ensure that the vitality and viability of the town centre is not compromised. This will be clearly communicated to all traders and advice and support offered where appropriate to ensure that the required standards are met.

10. Policy and Performance Agenda Implications

The management of Town Centre Spaces forms part of the overall function of Town Centre Management. The original aim of the Town Centre Spaces Policy was to ensure that activities complimented permanent town centre businesses and to improve the town centre environment and shopper experience in general; this is vital if the town centre is to be developed as a shopper destination (as identified under the theme of the priority theme of Rotherham Achieving).

11. Background Papers and Consultation

Report to Economic and Development Services Matters Meeting (June 2004)

Town Centre Spaces Policy & Procedure (March 2004)

Report to Cabinet Member for Regeneration & Development Services
(November 2007)

Reports x 5 to Cabinet Member for Regeneration & Development Services
(March 2008)

Reports to Cabinet Member for Regeneration & Development Services (June/
September & October 2008).

Contact Name:

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Application to site a Mobile Catering Unit in Rotherham Town Centre - Guidance Notes

Available Pitches

There are currently 4 pitches available as follows:

Pitch No.	Location	Availability
1	Howard Street (adjacent to the fountain facing Lloyds Pharmacy)	Mon - Sat
2	Howard Street (adjacent to the fountain facing down Effingham Street)	Mon - Sat
3	Howard Street (adjacent to the fountain facing down towards the Interchange)	Mon, Wed - Sat
12	College Street (adjacent to the planter facing towards Effingham Street)	Tues

Where successful applicants do not wish to trade for 6 days of the week, it may be possible to offer licences to other traders for the remaining days (on which the pitch will not be used by the successful trader). As such applicants are asked to note on the application form if they would wish to be considered for a reduced number of days.

Fees & Payments

Daily fee rates are applicable as follows:

Traders operating for 5 or more days per week: £25.60

Traders operating less than 5 days per week: £32.00

Fees are applicable for each day included in the 3 month licence, regardless of attendance. Traders will be invoiced in monthly arrears and payment will be expected within 14 days of the date of invoice.

Timetable

Licences are issued to cover a period of 3 calendar months (the next period being 1st April to 30th June 2009)

The deadline for applications is **Thursday 12th February 2009**.

Trading Hours

Due to the current Traffic Regulatory Orders relevant to Rotherham Town Centre, vehicle access to pitches 1-3 & 12 is limited to before 10am and after 5pm. As such mobile catering units must be on site before 10am each day and removed after 5pm.

Applicants are asked to note the proposed daily trading hours, it may be a condition of licence that these trading hours are adhered to.

Power Supplies

Traders are currently permitted to use generators as a means of power. Where generators are to be used the Application for Use of Generator form must be completed. Only suitable generators will be permitted in the town centre and it is a condition of the licence that the Safety Guidance Note issued to you is complied with. Officers from the Councils Emergency and Safety Team may carry out unannounced inspections of generators to monitor their use as appropriate.

Where LPG supplies are to be used, it is essential that all Health & Safety risks are considered. It is a condition of licence that all guidance is complied with (which includes guidance produced by the Health & Safety Executive- LAC 52/13 The Keeping and Use of LPG in Vehicles: Mobile Catering Units- copy available on request). In addition an up to date test certificate from a CORGI registered engineer is produced prior to trading.

Similarly all electrical appliances must comply with relevant British Safety Standards.

Insurance

All traders are required to hold a current policy of Insurance in respect of Public Liability or Third Party risks (including products liability). The relevant limit of indemnity shall be an amount approved by the council's Risk and Insurance Section and Legal Section. Under no circumstances shall this be less than £5 million and the council reserves the right to require a higher limit if deemed necessary.

Where insurances are not in place it may be a condition of licence that proof of insurance is provided prior to trading.

Considerations made when assessing applications and/ or issuing licences

When assessing applications, the following criteria will be taken into consideration:

1. The competition with existing town centre businesses

Mobile Catering Units have the potential to provide convenient and competitively priced refreshments for shoppers, visitors and those working in the town. However, it is imperative that the sale of refreshments from mobile units is not to the detriment of those permanent businesses offering eat-in and takeaway foods. For this reason applications will be favoured for food sales which compliment the existing town centre offer and do not directly compete with town centre businesses.

Similarly, with regards to pitches 1-3 & 12, licences will not be issued to two mobile catering units offering the same type of refreshments.

2. The suitability of the mobile catering vehicle

The size, style and appearance of mobile catering units have a direct impact on the quality of the street environment; it is essential that the vitality & viability of the town centre is not compromised by the siting of unsatisfactory vehicles.

Applications will be favoured for vehicles which demonstrate a high standard of quality (factors such as signage, awnings, lighting & general cleanliness will be considered). The appropriateness of the size of the unit will also be assessed.

Where it is considered that a vehicle would benefit from physical improvements, it may be a condition of licence that such improvements are made.

3. The level of compliance with the food safety standards

Food hygiene regulations are in place to protect the general public from all food risks and hazards. Mobile caterers have a responsibility to adhere to those regulations and ensure every product that is sold is safe to consume. The hygiene requirements are set out in Regulation EC 852/2004 and the Food Hygiene (England) Regulations 2006.

These regulations cover the arrangements which must be in place to secure good food hygiene standards. Food business operators must ensure that premises are designed, constructed and kept clean and maintained in good repair and condition as to avoid the risk of contamination.

There are various facilities which need to be provided, for example facilities for the hygienic washing and drying of hands, hygienic sanitary arrangements and changing facilities. Surfaces in contact with food are to be in a sound condition and be easy to clean and, where necessary, to disinfect. This will require the use of smooth, washable, corrosion-resistant and non-toxic materials. Adequate provisions must be made for the cleaning and, where necessary, disinfecting of working utensils and equipment.

Further information on food safety issues can be obtained from the Food, Health and Safety team on 01709 823161.

Applications will only be considered for vehicles which are registered with the relevant Local Authority. The business operator shall provide details of the name and address of the local authority with which they are registered.

Periodic inspections are made to vehicles registered with the Local Authority; and by other Authorities where registered by them. The business operator must make all reasonable steps to ensure the inspection frequency determined by the Local Authority is adhered to. If the unit is not inspected within the required inspection frequency the operator must contact the Local Authority where the unit is registered and request that an inspection is carried out as soon as reasonably practicable.

A copy of the latest inspection report and the letter/notices following inspection should be forwarded to the Town Centre Management Office.

Licences will only be issued where businesses are classed as being 'broadly compliant' or higher at last inspection and where inspections are undertaken mid-licence, it may be revoked if this standard is not achieved.

All food handlers working in the food business must comply with the regulations relating to food handling and should receive suitable training. Applications will be favoured where it can be demonstrated that staff have been trained to a recognised standard. E.g. the Chartered Institute of Environmental Health (CIEH) Foundation Level 2 Award in Food Safety (previously known as CIEH Foundation Certificate in Food Hygiene) or equivalent, for Food Handlers, and CIEH Level 3 in Supervising Food Safety & Catering, or equivalent, for supervisors & managers.

4. The need to support local businesses

Although applications are accepted from any trader, applications from Rotherham based businesses will be favourably considered.

5. Cleanliness & Litter

Any trader operating in the town centre should ensure that the site is regularly litter-picked throughout and at the end of each day to ensure that the council's obligations under the Environmental Protection Act 1990 - Code of Practice on Litter and Refuse is discharged.

Traders must provide an appropriate number of litter bins with clear signage for customers to use. It is the traders responsibility to arrange removal of all commercial rubbish from the site and traders are not permitted to use any council skip/litter bins etc. for disposal. Applicants are asked to note on their application form what arrangements they will put in place to ensure that the areas is kept free from litter and refuse and should include measures such as period litter picks, provision of bins & signage and if necessary weekly use of a de-greaser to remove stains and or grease from pavements. The proposed arrangements will be considered when assessing applications.

Where traders do not adhere to these arrangements for cleansing and litter removal, the licence may be revoked.

The trader must ensure that they are complying with the legislative requirements for the disposal of commercial refuse, taking into account the type of waste product.

6. Record of trading history in the town

When assessing applications it is important to recognise that some traders have been operating in the town centre for a number of months or years and have therefore built a customer base. Applications will be favoured by those traders that have a good record of trading in the town centre and in particular the assessment criteria will favour those traders that have:

- Kept their own vehicle and surrounding area free from litter & refuse
- Adhered to all Food Safety and Health & Safety at Work requirements
- Regularly attended on agreed days
- Paid promptly
- Adhered to all other conditions of licence

How to apply:

The following documentation will be needed in order for your application to be considered:

- Mobile Catering Unit Application Form
- Photographs of the vehicle
- Generator Form & Risk Assessment (where appropriate)

These should be sent to:

Rotherham Town Centre Management
40 Bridgegate
Rotherham
S60 1PQ

The Town Centre Management Team (with advice from other Officers as appropriate) will make a recommendation to the Cabinet Member for Regeneration & Development Services who will reach a final decision.

If you have any questions or queries please contact the town centre management team on 01709 336854.